

**«APPROVED»**  
**By decision of the Board of**  
**Directors NJSC «West**  
**Kazakhstan Marat Ospanov**  
**Medical University»**  
**from January 15, 2020**  
**minutes No. 1.**

**Operating plan of the Board of Directors of the non-commercial joint-stock company  
 «West Kazakhstan Marat Ospanov Medical University» for 2020.**

№	Name of the issue under consideration	Duration of review (month / quarter)	Responsible person or structural unit	The basis for submitting the issue for consideration by the Board of Directors (competence)
1.	Approval of the operating plan of the Board of Directors of the Company for 2020.	1 quarter	Corporate Secretary, members of the Board of Directors	In accordance with paragraph 67 of the Charter of the Company.
2.	Approval of the operating plan of the Internal Audit Service of the Company for 2020.	1 quarter	Company Internal Audit Service	In accordance with subparagraph 10) of paragraph 2 of Article 53 of the Law of the Republic of Kazakhstan «On Joint Stock Companies» and subparagraph 7 of paragraph 64 of the Charter of the Company.
3.	Approval of the staff size and organizational structure of the Company Representative Office in the city of Nur-Sultan.	1 quarter	Department of Economics and Planning, Department of the Company Human Resources Management	In accordance with subparagraph 1) of paragraph 9-2 of article 44 of the Law of the Republic of Kazakhstan «On Education» and subparagraph 17 of paragraph 64 of the Charter of the Company.
4.	Making changes and additions to the Company Development Program for 2019-2023.	1 quarter	Interested structural units of the Company	In accordance with subparagraph 1) of paragraph 2 of Article 53 of the Law of the Republic of Kazakhstan «On Joint Stock Companies» and subparagraph 1 of paragraph

				64 of the Charter of the Company.
5.	Consideration of the issue of awarding vacant educational grants released in the process of obtaining higher or postgraduate education.	1 quarter	Interested structural units of the Company	In accordance with subparagraph 2 of paragraph 24 of Decree of the Government of the Republic of Kazakhstan dated January 23, 2008 No. 58 «On approval of the Rules for awarding an educational grant to pay for higher or postgraduate education with the award of a bachelor's or master's degree».
6.	Approval of documents regulating the activities of the Company (Regulations, rules, etc.) as necessary.	1 quarter	Corporate Secretary, Internal Audit Service and interested structural units of the Company	In accordance with subparagraph 13) of paragraph 2 of Article 53 of the Law of the Republic of Kazakhstan «On Joint Stock Companies» and subparagraph 10 of paragraph 64 of the Charter of the Company.
7.	Approval of motivation cards of Key Performance Indicators (KPIs) of the Chairman and members of the Management Board for 2020.	1 quarter	Interested structural units of the Company	In accordance with subparagraph 9) of paragraph 2 of article 53 of the Law of the Republic of Kazakhstan «On joint stock companies» and subparagraph 6 of paragraph 64 of the Charter of the Company.
8.	Determining the amount of payment for the services of an audit organization for the audit of the financial statements of the Company for 2019.	1 quarter	Bookkeeping	In accordance with subparagraph 11) of paragraph 2 of Article 53 of the Law of the Republic of Kazakhstan «On Joint Stock Companies» and subparagraph 9 of paragraph 64 of the Charter of the Company.
9.	Other issues to be submitted as necessary in the current quarter.	1 quarter	Corporate Secretary, interested structural units of the Company	As needed.
10.	Preliminary approval of the annual financial statements of the Company for 2019.	2 quarter	Bookkeeping	In accordance with subparagraph 5) of paragraph 2 of Article 53 of the Law of the Republic of Kazakhstan «On Joint Stock Companies» and subparagraph 4 of paragraph 64 of the Charter of the Company.
11.	Approval of the report on the implementation of the Company Development Plan for 2019.	2 quarter	Bookkeeping	In accordance with subparagraph 1 of paragraph 64 of the Charter of the Company.
12.	Approval of the Company's Development Plan for 2019-2023 (clarification of the 2020 development plan in the	2 quarter	Department of Economics and	In accordance with subparagraph 1) of paragraph 2 of Article 53 of the Law of the

	first half of the year).		Planning, interested structural units of the Company	Republic of Kazakhstan «On Joint-Stock Companies», subparagraph 1 of paragraph 64 of the Charter of the Company and Order No. 14 of the Minister of National Economy of the Republic of Kazakhstan dated February 14, 2019 «On Approval of the Rules for the Development and Approval of State-controlled Development Plans joint-stock companies and limited liability partnerships, state enterprises, monitoring and evaluation of their implementation, as well as the development and submission of reports on their implementation».
13.	Approval of documents regulating the activities of the Company (Regulations, rules, etc.) as necessary.	2 quarter	Corporate Secretary, Internal Audit Service and interested structural units of the Company	In accordance with subparagraph 13) of paragraph 2 of Article 53 of the Law of the Republic of Kazakhstan «On Joint Stock Companies» and subparagraph 10 of paragraph 64 of the Charter of the Company.
14.	Other issues to be submitted as necessary in the current quarter.	2 quarter	Corporate Secretary, interested structural units of the Company	As needed.
15.	Consideration of the issue of awarding vacant educational grants released in the process of obtaining higher or postgraduate education.	3 quarter	Interested structural units of the Company	In accordance with subparagraph 2 of paragraph 24 of Decree of the Government of the Republic of Kazakhstan dated January 23, 2008 No. 58 «On approval of the Rules for awarding an educational grant to pay for higher or postgraduate education with the award of a bachelor's or master's degree».
16.	Approval of the staffing and organizational structure of the Company.	3 quarter	Department of Economics and Planning, Department of Human Resources Management of the Company	In accordance with subparagraph 1) of paragraph 9-2 of article 44 of the Law of the Republic of Kazakhstan «On Education» and subparagraph 17 of paragraph 64 of the Charter of the Company.
17.	Approval of documents regulating the activities of the	3 quarter	Corporate	In accordance with subparagraph 13) of

	Company (Regulations, rules, etc.) as necessary.		Secretary, Internal Audit Service and interested structural units of the Company	paragraph 2 of Article 53 of the Law of the Republic of Kazakhstan «On Joint Stock Companies» and subparagraph 10 of paragraph 64 of the Charter of the Company.
18.	Other issues to be submitted as necessary in the current quarter.	3 quarter	Corporate Secretary, interested structural units of the Company	As needed.
19.	Approval of the Company Development Plan for 2019-2023 (updating the 2020 development plan in the second half of the year).	4 quarter	Department of Economics and Planning, interested structural units of the Company	In accordance with subparagraph 1) of paragraph 2 of Article 53 of the Law of the Republic of Kazakhstan «On Joint-Stock Companies», subparagraph 1 of paragraph 64 of the Charter of the Company and Order No. 14 of the Minister of National Economy of the Republic of Kazakhstan dated February 14, 2019 «On Approval of the Rules for the Development and Approval of State-controlled Development Plans joint-stock companies and limited liability partnerships, state enterprises, monitoring and evaluation of their implementation, as well as the development and submission of reports on their implementation».
20.	Approval of documents regulating the activities of the Company (Regulations, rules, etc.) as necessary.	4 quarter	Corporate Secretary, Internal Audit Service and interested structural units of the Company	In accordance with subparagraph 13) of paragraph 2 of Article 53 of the Law of the Republic of Kazakhstan «On Joint Stock Companies» and subparagraph 10 of paragraph 64 of the Charter of the Company.
21.	Approval of the Development Plan of the Company for 2019-2023 (2021, annual update).	4 quarter	Department of Economics and Planning, interested structural units of the Company	In accordance with subparagraph 1) of paragraph 2 of Article 53 of the Law of the Republic of Kazakhstan «On Joint-Stock Companies», subparagraph 1 of paragraph 64 of the Charter of the Company and Order No. 14 of the Minister of National Economy of the Republic of Kazakhstan dated February 14, 2019 «On Approval of the Rules for the

				Development and Approval of State-controlled Development Plans joint-stock companies and limited liability partnerships, state enterprises, monitoring and evaluation of their implementation, as well as the development and submission of reports on their implementation».
22.	Approval of the operating Plan of the Board of Directors of the Company for 2021.	4 quarter	Corporate Secretary, members of the Board of Directors	In accordance with paragraph 67 of the Charter of the Company.
23.	Approval of the operating Plan of the Internal Audit Service of the Company for 2021.	4 quarter	Internal Audit Service of the Company	In accordance with subparagraph 10) of paragraph 2 of Article 53 of the Law of the Republic of Kazakhstan «On Joint Stock Companies» and subparagraph 7 of paragraph 64 of the Charter of the Company.
24.	Other issues to be submitted as necessary in the current quarter.	4 quarter	Corporate Secretary, interested structural units of the Company	As needed.

*\* If necessary, at the initiative of the Chairman and members of the Board of Directors, additions and changes may be made to the operating plan of the Board of Directors.*

*\* For prompt resolution of urgent issues on the production and financial activities of the Company, extraordinary meetings may be held, as well as meetings through absentee voting (by ballot).*

**Interpretation of abbreviations:**

*Society - non-commercial joint-stock company «West Kazakhstan Marat Ospanov Medical University».*

**Corporate Secretary of the Board of Directors**

**A. Sarashov**