



On approval of the Model Regulations for admission to studies in educational organization, implementing educational programs of technical and vocational education

Unofficial translation

Order of the Minister of Education and Science of the Republic of Kazakhstan of October 31, 2018 No. 600. Registered with the Ministry of Justice of the Republic of Kazakhstan on October 31, 2018 No. 17650.

Unofficial translation

In accordance with subparagraph 11) of Article 5 of the Law of the Republic of Kazakhstan dated July 27, 2007 "On education" and subparagraph 1) of Article 10 of the Law of the Republic of Kazakhstan dated April 15, 2013 "On public services" **I HEREBY ORDER** :

Footnote. The preamble - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

1. To approve the annexed Model Regulations for admission to studies in the educational organization, implementing educational programs of technical and vocational education.

2. The Technical and Vocational Education Department of the Ministry of Education and Science of the Republic of Kazakhstan in accordance with the legislation of the Republic of Kazakhstan shall:

1) ensure the state registration of this order with the Ministry of Justice of the Republic of Kazakhstan;

2) within ten calendar days from the date of the State registration of this order, send it in the Kazakh and Russian languages to the Republican State Enterprise on the Right of Economic Management "Republican Center of Legal Information of the Ministry of Justice of the Republic of Kazakhstan" for official publication and inclusion in the Reference Control Bank of Regulatory Legal Acts of the Republic of Kazakhstan;

3) within ten calendar days after the state registration of this order, submit its copy for the official publication in periodical editions;

4) place this order on the Internet resource of the Ministry of Education and Science of the Republic of Kazakhstan after its official publication;

5) within ten working days after the state registration of this order, submit the information to the Legal Service Department of the Ministry of Education and Science of the Republic of Kazakhstan on execution of the measures provided by subparagraphs 1) , 2) 3) and 4) of this paragraph.

3. Vice-Minister of Education and Science of the Republic of Kazakhstan Sukhanberdiyeva E. shall be authorized to oversee the implementation of this order.

4. This order shall be enforced upon expiry of ten calendar days after its first official publication.

*Minister of Education and Science
of the Republic of Kazakhstan*

E. Sagadiyev

Appendix
to order № 578 of the Minister
of Education and Science
of the Republic of Kazakhstan
dated October 18, 2018

Model rules for admission to training in educational organizations implementing educational programs of higher education

Footnote. Model rules as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated June 14, 2019 No. 269 (shall come into effect after the day of its first official publication).

Chapter 1. General provisions

1. These Model rules for admission to training in educational organizations implementing educational programs of higher education (hereinafter referred to as the Model Rules) have been developed in accordance with subparagraph 11) of Article 5 of the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education" (hereinafter referred to as the Law) and subparagraph 1) of Article 10 of the Law of the Republic of Kazakhstan dated April 15, 2013 "On public services", which determine the procedure for admission to training in educational organizations implementing educational programs of higher education and the provision of public services "Acceptance of documents and enrollment in higher educational institutions for training on educational programs of higher education".

Footnote. Paragraph 1 - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

2. Admission of persons entering educational institutions of the Republic of Kazakhstan, implementing educational programs of higher and (or) postgraduate education (hereinafter referred to as OHPE) shall be carried out by placing a state educational order and educational grant of higher education at the expense of the republican budget or local budget, as well as payment training at the expense of the student's own funds and other sources.

Footnote. Paragraph 2 - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated June 08, 2020 No. 237 (shall come into effect after the day of its first official publication).

Chapter 2. The procedure for admission to educational institutions implementing educational programs of higher education

3. Persons with general secondary, technical and professional, post-secondary, higher education shall be admitted to OHPE.

4. To the competition for the award of an educational grant of higher education at the republican budget or the local budget expense and (or) enrollment in paid education, persons shall be admitted with secondary, technical and vocational or post-secondary education, with the exception of those enrolling in related areas of training of higher education specialists with reduced training terms, who passed the UNT and scored in it:

- in the national OHPE - at least 65 points, and in the "Pedagogical Sciences"- at least 75 points, in the "Healthcare" education field - at least 70 points, in the education fields "Agriculture and bioresources", "Veterinary Medicine" – at least 60 points;

- in other OHPE - at least 50 points, and in the "Pedagogical Sciences" education field - at least 75 points, in the "Healthcare" education field - at least 70 points.

At the same time, for each subject of the UNT and (or) a creative exam, it is necessary to score at least 5 points.

To participate in the competition for the award of an educational grant of higher education at the expense of the republican budget or the local budget and (or) enrollment in paid education in related areas of training higher education specialists, providing for reduced training terms, persons shall be admitted with technical and vocational, post-secondary education who have passed UNT and those who scored at least 25 points in it and at least 35 points in the education field "Pedagogical Sciences", including at least 5 points on each discipline of the UNT and (or) creative exam.

In the UNT in electronic format in the competition for an educational grant of higher education at the expense of the republican budget or the local budget, the applicant shall participate with one of two UNT results with the required points specified in this paragraph.

Footnote. Paragraph 4 – as amended by Order No. 554 of the acting Minister of Education and Science of the Republic of Kazakhstan dated 05.11.2021 (effective after the date of its first official publication).

4-1. Persons who have certificates of international standardized tests SAT, ACT, IB participate in the competition for the award of an educational grant and (or) are enrolled in universities for a fee-based department, in accordance with the scale of transfer of points, according to the Annex 2-1 to these Model Rules. The transfer of SAT points to the UNT shall be carried out subject to the availability of SAT reasoning and SAT subject certificates. In this case, the results of the SAT subject shall be converted into UNT points, if the profile subjects coincide.

Footnote. The Rules have been supplemented with paragraph 4-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

5. OHPE, in accordance with subparagraph 6) of paragraph 2 of Article 43-1 of the Law, shall determine the procedure for admission, the form, the program for conducting an additional examination and (or) a passing score for applicants, taking into account the specifics of the direction of training, with the exception of applicants specified in paragraphs 8 and 9 of Article 26 of the Law.

Acceptance of an application for participation in an additional examination, as well as its conduct by the OHPE, shall be carried out from 01 to 20 August.

Applicants shall submit an application for participation in an additional examination in the declared OHPE in accordance with the established points of paragraph 4 of these Model Rules.

An applicant shall be enrolled in the OHPE, subject to his passing an additional examination and (or) the passing threshold score set by the OHPE.

Footnote. Paragraph 5 - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated June 08, 2020 No. 237 (shall come into effect after the day of its first official publication).

6. Citizens of the Republic of Kazakhstan with technical and professional, post-secondary or higher education shall be admitted to study in educational programs of higher education, providing for a shorter study period.

The admission to OHPE of persons with technical and professional or post-secondary education with the qualification of "middle-level specialist" or "applied bachelor" in related areas of training for higher education, providing for reduced training periods, those entering fee-based education shall be carried out by the admission commissions of OHPE.

The admission to the OHPE of persons with higher education, according to the group of educational programs that provide for reduced terms of study on a paid basis, shall be carried out by the admission commissions of the OHPE.

7. The admission of foreign citizens according to the allocated quota based on an educational grant to international OHPE, created based on interstate agreements, shall be carried out by OHPE independently.

The admission of foreign citizens to study at the OHPE on a paid basis shall be carried out according to the results of an interview conducted by the admission commissions of the OHPE during the calendar year. In this case, the enrollment of foreign citizens shall be carried out in accordance with the academic calendar 5 (five) days before the start of the next academic period.

Thus, the admission of foreign citizens based on an educational grant and on a paid basis shall be carried out by the OHPE, accredited in accordance with Article 9-1 of the Law.

Footnote. Paragraph 7 as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

8. Upon admission to study at OHPE, an admission quota shall be provided in the amount approved by the Resolution of the Government of the Republic of Kazakhstan dated February 28, 2012 No. 264 "On approval of the admission quota for admission to study in educational organizations implementing educational programs of technical and professional, post-secondary and higher education".

9. Admission of persons entering the OHPE shall be carried out on their applications on a competitive basis, in accordance with the points of the certificate of the established sample, in the form approved by the Order of the Acting Minister of Education and Science of the Republic of Kazakhstan dated October 23, 2007 No. 502 "On approval of the form of strictly accountable documents used by educational organizations in educational activities" (registered in the Register of State Registration of Normative Legal Acts under No. 4991) and (or) an electronic certificate with unique applicant data, officially confirming the results of the unified national testing (UNT) published on the website of the National Testing Center (hereinafter referred to as the UNT certificate).

Footnote. Paragraph 9 - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

10. Admission to study on an educational grant for certain groups of educational programs of higher education, requiring work with state secrets, shall be carried out in OHPE, which have permission from the national security authorities in accordance with the legislation of the Republic of Kazakhstan on state secrets.

11. Acceptance of documents from applicants to the OHPE, carrying out training of pilots, for participation in the competition for the award of an educational grant of higher education at the expense of the republican budget or the local budget, shall be carried out by the admission committee of this OHPE, with the obligatory submission of a medical examination in medical-flight expert committees, the issuance of a medical opinion on the suitability for training at the OHPE for the training of pilots, in accordance with the Order of the Minister of Defense of the Republic of Kazakhstan dated July 2, 2015 No. 373 "On approval of the Rules for conducting military medical expertise and the Regulation on the bodies of military medical expertise in the Armed Forces of the Republic Kazakhstan" (registered in the Register of State Registration of Normative Legal Acts under No. 11846).

12. In each OHPE, an admission committee shall be created by the decision of the head or the person acting in his capacity. The admission committee shall include the head of the OHPE, vice-rectors, heads of structural divisions and representatives of the OHPE teaching faculty. The admission committee must consist of an odd number of members. The admission committee chairman must be the head of the OHPE. By order of the head of the OHPE or the

person acting in his capacity, the executive secretary of the admission committee shall be appointed.

At the same time, the OHPE shall not carry out admissions in the following cases:

1) adoption of a decision by the authorized body on suspension, revocation and deprivation of the license and (or) application to the license to engage in educational activities ;

2) suspension, revocation or expiration of accreditation, with the exception of educational organizations under the President of the Republic of Kazakhstan and military, special educational institutions;

3) upon detection of gross violations based on the state control results and (or) during the legal proceedings in the wake of its results;

4) absence or exclusion of the curriculum from the authorized education body's Register of curricula for the corresponding curricula group.

Footnote. Paragraph 12 - as amended by Order No. 388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 (effective after the date of its first official publication).

Paragraph 1. The procedure for admission and conduct of special and (or) creative examinations

13. In the admission to training in groups of educational programs of higher education requiring special and (or) creative preparation, including in the education areas "Pedagogical Sciences" and "Healthcare", the results of special and (or) creative examinations shall be taken into account.

Footnote. Paragraph 13 - as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

14. For the organization and conduct of special and (or) creative examinations, by the decision of the head of the OHPE or the person acting in his capacity, an examination committee shall be created for the examination period.

The committee shall comprise representatives of the OHPE from among the teaching faculty, public organizations, and the media. The committee for creative examinations in the training areas "Art" and "Training of teachers with a subject specialization of general development" shall also comprise persons with the appropriate education in the relevant area and recommended by the local authorized body in the field of culture and sports.

The examination committee shall not include members of the appeal committee.

The committee shall consist of an odd number of members, and the chairman of the committee is elected by the majority of votes from among the committee members. The decision of the committee shall be considered valid if at least two thirds of its members are

present at the meeting. The decision of the committee shall be made by the majority vote of those present at the exam. In case of equality of votes, the chairman of the committee shall have the decisive vote.

Footnote. Paragraph 14 - as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

15. Conducting special and (or) creative examinations shall be carried out by groups of educational programs, in accordance with the List of groups of educational programs, for which special and (or) creative examinations are held in accordance with Annex 1 to these Model Rules.

Persons applying for educational programs of higher education requiring special and (or) creative training, including in the field of education "Pedagogical Sciences", for passing special and (or) creative examinations, shall submit the following documents to the admission committee of the OHPE:

- 1) a document on general secondary or technical and professional, post-secondary education (original);
- 2) 2 photographs of 3x4 cm;
- 3) a copy of an ID;
- 4) UNT certificate (if any);
- 5) a copy of a document confirming the presence of one of the sports categories and (or) sports titles established by paragraph 1 of Article 35 of the Law of the Republic of Kazakhstan dated July 3, 2014 "On Physical Culture and Sports" (if any).

16. The OHPE shall accept applications from applicants for a creative exam from June 20 to July 7 of the calendar year.

The creative exam shall be held from 8 to 13 July of the calendar year.

When conducting the UNT in electronic format, acceptance of applications from applicants for a creative exam is carried out at the OHPE from June 20 to July 7 of the calendar year.

When conducting the UNT in electronic format, the creative exam shall be held from July 8 to July 13 of the calendar year.

Footnote. Paragraph 16 - as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

17. Persons entering the group of educational programs of higher education requiring creative training, having documents on general secondary, technical and professional or post-secondary education, take two creative examinations.

Persons entering a group of educational programs of higher education requiring creative training in related areas of training for higher education personnel, providing for a reduced study period, take one creative examination.

The form for conducting special and (or) creative examinations shall be established in accordance with Annex 2 to these Model Rules.

18. Acceptance of applicants' documents and a special admission exam in "Pedagogical Sciences" to the OHPE, in the "Healthcare" education field shall be conducted at the location of the healthcare education organization or of medical faculties (departments) of the OHPE from June 20 to August 24 of the calendar year.

For the UNT in electronic format, the acceptance of applicants' documents and a special enrollment exam in "Pedagogical Sciences" education field to the OHPE, in the "Healthcare" education field shall be conducted at the location of the healthcare education organization or of medical faculties (departments) of the OHPE in the period from June 20 to August 20 of the calendar year.

Footnote. Paragraph 18 - as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

19. Persons entering the group of educational programs of higher education that require creative training, pass creative examinations, in their chosen OHPE.

For persons with secondary or technical and professional, post-secondary education, entering a group of educational programs of higher education that require creative training, the points on the history of Kazakhstan, reading literacy (language of training) shall be taken into account.

For persons entering a group of educational programs of higher education requiring creative training in related areas of training for higher education personnel, providing for a reduced study period, points in a special discipline shall be taken into account.

20. Persons enrolling in the OHPE in the "Pedagogical Sciences" and "Healthcare" education areas shall take one special exam conducted by the OHPE admission committees.

For persons enrolling in the OHPE in the "Pedagogical Sciences" and "Healthcare" education areas, scores shall be taken into account in the history of Kazakhstan, mathematical literacy, reading literacy (language of instruction), two major subjects.

For persons enrolling in the OHPE in the "Pedagogical Sciences" and "Healthcare" education areas in related fields of training higher education specialists, providing for reduced terms of study, scores shall be taken into account in general professional and special disciplines.

Footnote. Paragraph 20 - as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

21. Programs for conducting special and (or) creative examinations are developed by OHPE and approved by the chairperson of the OHPE admission committee.

22. The schedule of special and (or) creative exams (form of the exam, date, time and venue, consultations) shall be approved by the chairman of the admission committee and

brought to the applicants' notice before the start of accepting documents and published on the official Internet resource of the OHPE.

Footnote. Paragraph 22 - as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

23. Admission to the audience (room) of conducting special and (or) creative examinations shall be carried out upon presentation of an identity document.

In this case, special and (or) creative examinations shall be held in classrooms (rooms) equipped with video and (or) audio recording.

24. Before the start of special and (or) creative examinations, applicants shall be given examination material and the procedure for drawing up title pages shall be explained, as well as the start and end times of special and (or) creative examinations, the time and place of announcement of the results, and the application procedure on appeal.

25. Creative exams for applicants with certificates of general secondary or technical and vocational, post-secondary education shall be assessed on a 45-point system.

A creative exam for applicants in related areas of training higher education professionals, providing for reduced terms of study, shall be assessed on a 20-point system.

A special exam for applicants in the "Pedagogical Sciences" and "Healthcare" education fields shall be assessed in the "admission" or "non-admission" form.

Footnote. Paragraph 25 - as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

26. The results of the creative examination shall be drawn up with a list of grades, the results of a special examination - with a list of admission, a protocol of the committee in any form and are transferred to the executive secretary of the admission committee (his/her deputy) to announce the results. The protocol of the committee shall be signed by the chairperson and all members of the committee present.

27. The results of special and (or) creative examinations shall be announced on the day of the examination.

28. Based on the special exams results in the "Pedagogical Sciences" and "Healthcare" education fields, an applicant shall be issued an extract from the admission sheet to be presented to the OHPE, regardless of the special exam venue.

Footnote. Paragraph 28 - as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

29. For the period of the examinations in order to comply with the requirements for the special and (or) creative examination, to resolve controversial issues, to protect the rights of

persons passing the relevant examinations, by order of the head of each OHPE or by the person performing his duties, an appeal committee shall be created, the composition of which shall consist of an odd number of members, including its chairperson.

30. An application for an appeal is submitted to the chairperson of the appeal committee personally by a person who has passed a special or creative examination, shall be accepted until 13:00 the next day after the announcement of the results of the special or creative examination, and is considered by the appeal committee within one day.

31. The decision of the appeal committee is considered valid if not less than two thirds of its composition are present at the meeting. The decision on the appeal on disagreement with the results of a special or creative examination shall be made by a majority vote of the number of members of the committee present. If the votes of the members of the appeal committee are equal, the chairperson's vote is decisive. The work of the appeal committee shall be documented in a protocol signed by the chairperson and all members of the committee present.

32. OHPE, regardless of the form of ownership, on the day of completion of the special and (or) creative examination, transfer to the information system of the National Testing Center of the Ministry of Education and Science of the Republic of Kazakhstan the results of the special and (or) creative examination of applicants for participation in the competition for the award of an educational grant of higher education at the expense of the republican budget and (or) enrollment in OHPE for fee-based education.

Chapter 3. The procedure for enrollment in OHPE

33. For enrollment in OHPE, service recipients shall provide the service provider (through the admission office of OHPE) or through the web portal of “electronic government” www.egov.kz (hereinafter referred to as the Portal) a set of documents provided for in paragraph 8 of the State Service Standard “Acceptance of documents and enrollment in higher educational institutions for training in educational programs of higher education” (hereinafter referred to as the Standard of public services), in accordance with Annex 3 to these Model Rules.

The list of basic requirements for the provision of public services, including the characteristics of the process, the form, content, and result of the provision of services, as well as other information, taking into account the specifics of the provision of public services, shall be given in the Standard of Public Services.

An employee of the service provider shall perform acceptance of a set of documents, their registration, and issuance of a receipt to the service recipient for the receipt of the set of documents on the day of receipt of the application, or, if the service recipient provides an incomplete set of documents, shall refuse to accept documents.

In case of contacting the service recipient through the portal, the status of acceptance of the request for public service is sent to the "personal account", as well as a notification indicating the date and time of receipt of the result of the public service.

The service provider, from the moment of their receipt, shall check the completeness of the documents submitted, in case of incompleteness, prepare a reasoned refusal to further consider the application, which shall be sent in the form of an electronic document to the applicant in the "personal account" on the portal.

If the service recipient provides a full set of documents, the service provider shall be notified of the acceptance of documents for enrollment in the OHPE. After receiving the notification, the service recipient shall submit the original documents to the service provider within the period from 10 to 25 August of the calendar year.

After the documents are accepted, the head of the OHPE shall issue an order to enroll the service recipient as a student of the OHPE.

The service provider shall refuse to provide a public service on the grounds provided for in paragraph 9 of the Public Service Standard.

Footnote. Paragraph 33 - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

33-1. The Service Provider shall ensure that information about the stage of rendering a public service is entered into the information system for monitoring the provision of public services in accordance with subparagraph 11) of paragraph 2 of Article 5 of the Law of the Republic of Kazakhstan dated April 15, 2013 "On Public Services".

Footnote. The Rules have been supplemented with paragraph 33-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan No. 237 dated 08.06.2020 (shall come into effect after the day of its first official publication).

33-2. A complaint about the decision, actions (inaction) of the service provider on the provision of public services may be submitted to the name of the head of the service provider, to the authorized body for assessing and monitoring the quality of the provision of public services, in accordance with the legislation of the Republic of Kazakhstan.

The complaint of a service recipient shall be sent to the service provider, in accordance with paragraph 2 of Article 25 of the Law, is subject to consideration within 5 (five) working days from the date of its registration.

The complaint of a service recipient received by the authorized body for the assessment and control over the quality of the provision of public services is subject to consideration within 15 (fifteen) working days from the date of its registration.

In cases of disagreement with the results of the provision of public services, the service recipient shall apply to the court in the manner prescribed by the legislation of the Republic of Kazakhstan.

Footnote. The Rules have been supplemented with paragraph 33-2 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

33-3. Enrollment in the OHPE at the expense of the republican budget or the local budget or on a fee basis shall be carried out by the OHPE admission committees from August 10 to 25 of the calendar year for training in Kazakh, Russian or English by order of the head of the OHPE or a person acting in his capacity.

Footnote. The Rules have been supplemented with paragraph 33-3 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication); as amended by Order No. 554 of the acting Minister of Education and Science of the Republic of Kazakhstan dated 05.11.2021 (effective after the date of its first official publication).

34. Persons with secondary, technical and vocational or post-secondary education, except for those entering related areas of training of higher education personnel with a shorter study period, who have not reached the threshold score established in paragraph 4 of these Model Rules (based on the UNT results), with the UNT results with inappropriate combinations of major subjects, with canceled UNT results are enrolled in an OHPE for full-time education on a paid basis.

At the end of the academic period of study at OHPE, these persons repeatedly pass the UNT within a year, in accordance with the Rules for conducting unified national testing, approved by Order of the Minister of Education and Science of the Republic of Kazakhstan dated May 2, 2017 No. 204 (registered in the Register of State Registration of Normative Legal Acts under No. 15173) (hereinafter referred to as the Order No. 204).

Footnote. Paragraph 34 - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated June 08, 2020 No. 237 (shall come into effect after the day of its first official publication); as amended by Order № 418 of the Minister of Education and Science of the Republic of Kazakhstan as of 28.09.2020 (shall be enforced after the day of its first official publication).

35. Holders of an educational grant of higher education at the expense of the republican budget or the local budget shall file an application for admission to the OHPE indicated in the certificate and shall be enrolled as students by order of the head of the OHPE or the person acting in his capacity.

Holders of an educational grant of higher education on curricula groups that require creative training are enrolled in the OHPE, in which they were taking creative exams.

Citizens of the Republic of Kazakhstan enrolling on a state grant shall conclude an agreement on working out for at least 3 (three) years in the manner established by Order No. 390 of the Government of the Republic of Kazakhstan dated March 30, 2012 “On approval of the Rules for assigning a specialist to work, granting the right to self-initiated employment, exemption from the obligation or termination of the obligation to work by citizens who

studied on the state educational order, and introducing amendments and additions to Order No . 58 of the Government of the Republic of Kazakhstan dated January 23, 2008 “On approval of the Rules for awarding an educational grant”.

Footnote. Paragraph 35 - as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

36. Persons with secondary or technical and professional, post-secondary education of the current year, who have passed the UNT within the prescribed time limits in accordance with Order No. 204, and scored the threshold score established in paragraph 4 of these Model Rules, shall submit an application addressed to the head of the OHPE or the person performing his duties to enroll in OHPE on a fee basis before receiving a document on general secondary or technical and professional, post-secondary education.

Thus, students of the final 11 (12) grades of secondary education organizations in the period from February 1 to August 25 of the calendar year shall submit an application addressed to the head of the OHPE or the person performing his duties for enrollment in the OHPE on a fee basis before receiving a document on general secondary education.

After receiving a document on general secondary or technical and professional, post-secondary education, applicants submit documents according to the list specified in paragraph 33 of these Model Rules.

37. Persons who have scored the threshold score established in paragraph 4 of these Model Rules, based on the results of the UNT, provided for in paragraph 5 of these Model Rules, shall submit an application addressed to the head of the OHPE or the person performing his duties for enrollment in the OHPE on a fee basis.

The application shall be accompanied by a UNT certificate, a copy of the transcript signed by an authorized person and sealed.

If an incomplete list of documents specified in paragraphs 15, 33, 36, 37 of these Model Rules is provided, the admission committee shall not accept documents from applicants.

38. Enrollment in the OHPE shall be carried out separately for educational programs of higher education and language departments.

When enrolling in educational programs of higher education, for which creative exams are established, the scores for these exams shall be taken into account, with the exception of those enrolling in related areas of training of higher education specialists, providing for reduced terms of study.

When enrolling in the "Pedagogical Sciences" and "Healthcare" education areas the special exam results shall be taken into account.

Footnote. Paragraph 38 - as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

39. In the case of an applicant taking an educational loan issued by second-tier banks, the applicant shall be enrolled in the number of OHPE students upon presentation of an appropriate certificate from the bank about the documents being considered.

Thus, he/she shall be provided with a postponement to pay for the amount established in the contract for the provision of educational services and payable before the enrollment of a citizen, for the period of issuing an educational loan, but not more than 4 (four) weeks from the date of receipt of a certificate from the bank.

40. Documents in a foreign language shall be provided with a notarized translation into Kazakh or Russian.

Education certificates issued by foreign educational organizations shall undergo the procedure of nostrification of documents on education in accordance with the procedure established by the legislation of the Republic of Kazakhstan after enrollment of persons during 1 (first) academic period of study.

Footnote. Paragraph 40 - as amended by Order No. 207 of the Minister of Education and Science of the Republic of Kazakhstan dated 06.05.2021 (shall be enforced ten calendar days after the date of its first official publication).

41. OHPE, regardless of the form of ownership, within 10 (ten) calendar days after completion of enrollment, shall submit to the authorized body in the field of education a final report on the enrollment of students in OHPE.

Annex 1
to the Model rules for
admission to education in
educational organizations
implementing
educational programs of
higher education

The list of groups of educational programs for which special and (or) creative examinations shall be held

Footnote. Annex 1 - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

Number of educational program group	Name of groups of educational programs
Group of educational programs requiring special training	
B001	Pedagogy and psychology
B002	Preschool education and upbringing
B003	Pedagogy and methodology of primary education
B008	Teacher training in the basics of law and economics
B009	Math teacher training
B010	Physics teacher training
B011	Training for informatics teachers

B012	Chemistry teacher training
B013	Biology teacher training
B014	Geography teacher training
B015	Training of teachers in humanitarian subjects
B016	Training of teachers of the Kazakh language and literature
B017	Training of teachers of Russian language and literature
B018	Foreign language teacher training
B019	Training of specialists in social pedagogy and self-knowledge
B020	Special pedagogy
B084	Nursing
B086	General medicine
B087	Dentistry
B088	Pediatrics
Group of educational programs requiring creative preparation	
B004	Basic military teacher training
B005	Physical education teacher training
B006	Music teacher training
B007	Training of teachers of arts and crafts
B021	Performing arts
B022	Musicology
B023	Directing, art management
B024	Art history
B025	Conducting
B026	Composition
B027	Theatrical art
B028	Choreography
B029	Audiovisual arts and media production
B030	Art
B031	Fashion, design
B033	Religion and theology
B042	Journalism and reporting
B073	Architecture
B092	Leisure

Appendix 2
to the Model rules for
admission to education in
educational organizations
implementing educational
programs of higher education

Form of conducting special and (or) creative examinations

Footnote. Appendix 2 as amended by Order No. 388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 (shall be enforced after the date of its first official publication)

Number of education program group	Name of education programs	Form of conducting special and (or) creative examinations
1	2	3
Group of education programs, requiring special training		
B001	Pedagogy and Psychology	Solution of pedagogical situation
B002	Pre-school education	Solution of pedagogical situation
B003	Pedagogy and methodology of primary education	Solution of pedagogical situation
B008	Training of teachers of the foundations of law and economics	Solution of pedagogical situation
B009	Training of math teachers	Solution of pedagogical situation
B010	Training of physics teachers	Solution of pedagogical situation
B011	Training of informatics teachers	Solution of pedagogical situation
B012	Training of chemistry teachers	Solution of pedagogical situation
B013	Training of biology teachers	Solution of pedagogical situation
B014	Training of geography teachers	Solution of pedagogical situation
B015	Training of humanitarian subjects teachers	Solution of pedagogical situation
B016	Training of Kazakh language and literature teachers	Solution of pedagogical situation
B017	Training of Russian language and literature teachers	Solution of pedagogical situation
B018	Training of foreign language teachers	Solution of pedagogical situation
B019	Training of professionals in social pedagogy and self-	Solution of pedagogical situation
B020	Special pedagogy	Solution of pedagogical situation
B084	Nursing care	Psychometric exam
B086	General medicine	Psychometric exam
B087	Dentistry	Psychometric exam
B088	Pediatrics	Psychometric exam
Group of education programs, requiring creative preparation		

1	2	3*	4
B004	Training of teachers of elementary military training	Sports standards	Sports games
B005	Physical education teacher training	Specialization standards	General physical fitness standards
B006	Music teacher training	Performing art	Demonstration of general musical abilities
B007	Training of arts and drawing teachers	Drawing (drawing of a mask of a person's face made of plaster)	Painting (still life)
B021	Performing arts	Solo program performance	Oral and/or written examination in music-theoretical disciplines (elementary music theory/harmony/ solfeggio/ethno solfeggio)
B022	Musicology	Oral examination in music literature. Performing musical themes	Oral examination in harmony; Solfeggio dictation
B023	Directing, art management	Written work essay/ abstract or Presentation of an art project	Colloquium
B024	Art history	Written work: analysis of a work of art and essays on film and television drama	Oral examination in art history.
B025	Conducting	Conducting and colloquium	Oral examination in harmony; Solfeggio dictation
B026	Composition	Presentation of own compositions and colloquium.	Oral examination in harmony; Solfeggio dictation
B027	Theatrical Art	Mastery of the actor, stage speech	Dance, vocals
B028	Choreography	Performing skills	Colloquium. Practical work on the art of a choreographer
B029	Audiovisual arts and media production	Written work - analysis of audiovisual or media work	Colloquium and portfolio
B030	Art	Drawing, painting 1	Composition 1
B031	Fashion, design	Drawing, painting 2	Composition 2 or drawing
B033	Religion and theology	Competency assessment interview	Oral examination in the basics of religion
B042	Journalism and reporting	Composition	Competency assessment interview
B073	Architecture	Drawing a picture	Drawing

B092	Leisure	Performing skills	Fundamentals of organizational and staging work
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* in related areas of training higher education professionals, providing for reduced training terms, excepting the group of educational programs “B029 - Audiovisual means and media production”.

Annex 2-1
to the Model rules for
admission to training in
educational organizations
implementing educational
programs of higher education

Footnote. The Rules have been supplemented by Annex 2-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

Scale for the conversion of SAT (AST - SAT), ACT, IB points to UNT points

Scale of conversion of points of the international certificate of the standardized test SAT into UNT points

International Standardized SAT Test		UNT	
Test types	Points	Test types	Points
SAT reasoning (SAT reasoning)	Not less than 1,050 points	1 block (compulsory disciplines)	60
SAT subject (SAT subject)	not less than 650 points in each of 2 major subjects *	2 block (2 major subjects)	80

* for the major subject "English" the results of IELTS shall be taken into account.

Note: Transfer of SAT points to UNT shall be carried out only if SAT subject and SAT reasoning certificates are available at the same time. The translation of the SAT subject results into UNT points shall be made only if the core subjects coincide.

Scale of conversion of points of the international certificate of the standardized test ACT into UNT points

International Standardized ACT Test		UNT	
Test sections	Points	Test types	Points
English Mathematic Reading	not less than 18 points for each section	1 block (compulsory disciplines)	60
Science (biology, geography, chemistry, physics)	not less than 18 points *	2 block (2 major subjects)	80

* for the profile subject "English" the IELTS results shall be taken into account

Scale for converting IB program points to UNT points

	IB
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No.	Items/ grades	1	2	3	4	5	6	7
1	Kazakh language (reading literacy)	6	9	12	15	17	19	20
2	Kazakh language (profile subject)	12	18	24	30	34	38	40
3	Russian language (reading literacy)	6	9	12	15	17	19	20
4	Russian language (profile subject)	12	18	24	30	34	38	40
5	History of Kazakhstan	6	9	12	15	17	19	20
6	Mathematics (mathematical literacy)	6	9	12	15	17	19	20
7	Mathematics (profile subject)	12	18	24	30	34	38	40
8	Profile subjects	12	18	24	30	34	38	40

Appendix 3
to the Model rules for
admission to education in
educational organizations
implementing educational
programs of higher education

Footnote. The Rules have been supplemented by Annex 3 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication); as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (shall be enforced after the date of its first official publication).

Standard of the state service "Acceptance of documents and enrollment in organizations of higher and (or) postgraduate education for training in educational programs of higher education"		
1.	Name of the service provider	The public service is provided by organizations of higher and postgraduate education (OHPE) (hereinafter -the service provider).
		Acceptance of an application and issuance of the rendered public

2.	Ways of the public service rendering	service result are carried out through : 1) a service provider; 2) the web portal of "electronic government" www.egov.kz (hereinafter -the portal).
3.	The term of the public service rendering	From the moment the package of documents is delivered to the service provider, as well as when applying to the portal 1 business day.
4.	Form of the service rendering	Electronic (partially automated), paper
5.	Result of the rendered public service	The result of the rendered public service is issuance of a receipt on acceptance of documents in the form approved by Order No. 39 and the order on admission to the OHPE. The form of providing the result of the rendered public service: electronic or paper. When contacting the service provider for the result of the rendered public service on paper, the result is drawn up on paper. When applying through the portal to the "personal account" of the service recipient, a notification is received about enrollment in the educational organization in the form of an electronic document signed by an electronic digital signature (hereinafter - EDS) of the service provider's authorized person.
6.	The fee charged from the service recipient at the public service rendering, and ways of collecting it in cases provided for by the legislation of the Republic of Kazakhstan	The provided public service is free of charge.
7.	Working hours	of the service provider: Monday to Saturday inclusive, excluding weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan, in accordance with the established work schedule of the service provider from 9.00 to 18.30, with a lunch break from 13.00 to 14.30. of the portal: around the clock, except for technical breaks due to repair work. If the service recipient contacts after the end of working hours, on

weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan, acceptance of applications and issuance of the provided public service results is carried out on the next business day.

Addresses of public service provision places can be found on:

- 1) Internet resource of the Ministry: www.edu.gov.kz;
- 2) portal: www.egov.kz.

when contacting the service provider :

- 1) application addressed to the head of the OHPE in any form;
 - 2) a document on general secondary, technical and vocational, post-secondary or higher education (original);
 - 3) identity document (required for personal identification);
 - 4) 6 photographs 3 x 4 cm;
 - 5) health certificate of 075 / y form in electronic format, approved by order of the Acting Minister of Healthcare of the Republic of Kazakhstan dated October 30, 2020 No. ҚР DSM-175/2020 "On approval of the forms of accounting documentation in the field of healthcare" (registered in the Register of State Registration of Regulatory legal acts under No. 21579) (hereinafter - Order No. ҚР DSM-175/2020).
- In cases of restrictive measures, state of emergency, the occurrence of social, natural and man-made emergency situations in a certain territory, a medical certificate is provided directly to the educational organization as these measures are lifted;
- 6) UNT certificate;
 - 7) transcript of records (for applicants for educational programs of higher education that require special and (or) creative training, including in "Pedagogical Sciences" and "Health Care" education areas);
 - 8) an electronic certificate of awarding an educational grant.

8.

The list of documents required for the public service rendering

Service recipients - citizens from among the disabled of groups I, II, disabled from childhood, disabled children, persons equated in benefits and guarantees to participants and disabled veterans of the Great Patriotic War, Kazakhs who are not nationals of the Republic of Kazakhstan, orphans and children, those left without parental care, as well as citizens of the Republic of Kazakhstan from among young people who have lost or remained without parental care until the age of majority, additionally submit documents confirming the granted prerogative right and a quota.

Persons with documents on technical and vocational, post-secondary education, who have confirmed their qualifications and have work experience in their specialty for at least one year, additionally submit one of the documents provided for in Article 35 of the Labor Code of the Republic of Kazakhstan.

The document listed in subparagraph 1) is provided in the original and a copy, after verification of which the original is returned to the service recipient.

when accessing through the portal:

- 1) an application in the form of an electronic document signed by the EDS of the service recipient;
- 2) an electronic copy of documents on general secondary (secondary general), technical and vocational (primary and secondary vocational, post-secondary) or higher education (in the absence of information in information systems);
- 3) 3x4 digital photo;
- 4) health certificate of 075 / y form in electronic format, approved by order No. ҚР ДСМ-175/2020).

In cases of restrictive measures a state of emergency, occurrence of social, natural and man-made emergency situations in a certain territory, a medical certificate is provided directly to the educational organization as these measures are lifted;

		<p>5) UNT certificate;</p> <p>6) an electronic certificate of awarding an educational grant (if available).</p> <p>Information about an identity document, about general secondary (secondary general), technical and vocational (primary and secondary vocational, post-secondary) education, medical certificate, UNT electronic certificate and an electronic certificate of educational grant award (if available in information systems), are retrieved by service provider through the information system from the relevant state information systems via the e-government gateway.</p> <p>After the service recipient receives in the “personal account” on the portal a notice of acceptance of documents for enrollment in the OHPE, the service recipient submits the original documents to the service provider within the period from August 10 to August 25 of the calendar year.</p>
9.	<p>Grounds for rejecting the public service, established by the legislation of the Republic of Kazakhstan</p>	<p>The service provider rejects a public service on the following grounds:</p> <ol style="list-style-type: none"> 1) established inaccuracy of the documents submitted by the service recipient for the receipt of the public service, and (or) the data (information) contained in them; 2) incomplete package of documents submitted by the service recipient to obtain the public service; 3) the service recipient missed the established deadline for providing the package of documents.
		<ol style="list-style-type: none"> 1) the maximum allowable delay time for the delivery of a package of documents by the service recipient is 15 minutes; 2) the maximum allowable service time for the service recipient is 15 minutes (taking into account practice). <p>The service recipient obtains the public service in electronic form through the portal, subject to availability of EDS.</p>

10.	Other requirements, given specifics of the public service rendering, including in electronic form	<p>The service recipient has the opportunity to receive information on the procedure and status of the public service provision in the remote access mode through the service provider's inquiry services on the provision of public services, the Unified Contact Center.</p> <p>Contact numbers of the service provider's inquiry services on the provision of public services are posted on the Internet resource of the Ministry:</p> <p>www.edu.gov.kz and the Unified Contact Center: 8-800-080-7777, 1414.</p> <p>Single contact center "1414", 8-800-080-7777.</p>
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Annex 2
to the Order of the Minister of
Education and Science of the
Republic of Kazakhstan
dated October 31, 2018 No. 600

Model rules for admission to training in educational organizations implementing educational programs of postgraduate education

Footnote. Model rules as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated June 14, 2019 No. 269 (shall come into effect after the day of its first official publication).

Chapter 1. General Provisions

1. These Model rules for admission to training in educational organizations implementing educational programs of postgraduate education (hereinafter referred to as the Model Rules) have been developed in accordance with subparagraph 11) of Article 5 of the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education" (hereinafter referred to as the Law) and subparagraph 1) of Article 10 of the Law of the Republic of Kazakhstan dated April 15, 2013 "On public services" which determine the procedure for admission to training in educational organizations implementing educational programs of postgraduate education and the provision of public services "Acceptance of documents and enrollment in higher educational institutions for training in educational programs of postgraduate education".

Footnote. Paragraph 1 - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

2. Enrollment of magistrands, doctoral students of higher and postgraduate education organizations (hereinafter - OHPE) shall be carried out by placing a state educational order

for training professionals in scientific, pedagogical and specialized areas, as well as paying the tuition fee at students' own expense and from other sources.

Enrollment of residency students of healthcare educational organizations, OHPE and scientific organizations (hereinafter referred to as scientific organizations) shall be carried out by placing a state educational order, as well as paying the tuition fee at the expense of students' own funds and other sources.

Alongside this, the OHPE shall not carry out admission in the following cases:

1) adoption of a decision by the authorized body on suspension, revocation and deprivation of the license and (or) application to the license to engage in educational activities ;

2) suspension, revocation or expiration of accreditation, with the exception of educational organizations under the President of the Republic of Kazakhstan and military, special educational institutions;

3) upon detection of gross violations based on the state control results and (or) during the legal proceedings based on its results;

4) absence or exclusion of the curriculum from the Register of educational programs of the authorized education body for the corresponding group of educational programs.

Footnote. Paragraph 2- as amended by Order No. 388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 (effective after the date of its first official publication).

Chapter 2. The procedure for admission to training in educational organizations implementing educational programs of postgraduate education

3. Admission of persons to magistracy, doctoral studies, including targeted training, residency of educational organizations in the field of health care, general education institutions and scientific organizations shall be carried out on a competitive basis, based on the results of comprehensive testing (hereinafter referred to as CT) or entrance examinations.

Admission of foreigners to magistracy, doctoral studies, and residency shall be carried out on a fee basis. The receipt by foreigners on a competitive basis in accordance with the state educational order of free postgraduate education shall be determined by international treaties of the Republic of Kazakhstan, with the exception of the scholarship program for master's programs.

4. The admission of foreign citizens to study at the OHPE or scientific organizations on a fee basis shall be carried out according to the results of an interview conducted by the admissions committees of the OHPE or scientific organizations during the calendar year. Enrollment of foreign citizens shall be carried out in accordance with the academic calendar 5 (five) days before the start of the next academic period.

5. Education certificates issued by foreign educational organizations shall be nostrified in accordance with the procedure established by law.

Documents in a foreign language shall be provided with a notarized translation into Kazakh or Russian.

Education certificates issued by foreign educational organizations shall undergo the procedure of nostrification of documents on education in accordance with the procedure established by the legislation of the Republic of Kazakhstan after enrollment of persons during 1 (first) academic period of study.

Footnote. Paragraph 5- as amended by Order No. 207 of the Minister of Education and Science of the Republic of Kazakhstan dated 06.05.2021 (shall be enforced ten calendar days after the date of its first official publication).

6. An admission committee shall be created to receive documents and organize entrance examinations at the OHPE and scientific organizations. The chairperson of the admission committee shall be the head of the OHPE or scientific organization or the person performing his duties.

The composition and functions of the admission committee shall be approved by the order of the head of the OHPE or scientific organization or the person acting as him.

For applicants for doctoral studies and residency, the admission committee shall carry out:

- 1) advising applicants on the issues of the chosen group of educational programs of postgraduate education, familiarization with the procedure of the entrance examination;
- 2) organization of reception and verification of documents of applicants;
- 3) organization of the entrance examination by groups of educational programs.

For applicants to the magistracy, the admission committee shall carry out:

- 1) advising applicants on the issues of the chosen group of educational programs of postgraduate education, familiarization with the CT procedure and/or the entrance (creative) exam;
- 2) organization of the entrance examination in the Arabic language and (or) the creative examination by groups of educational programs.

Footnote. Paragraph 6 - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

7. Acceptance of applications from enrollees to magistracy at the OHPE shall be conducted by the OHPE admission committees and (or) through the information system of the NTC on the following dates:

- 1) from June 1 to July 15 of the calendar year;
- 2) from 5 to 18 November of the calendar year.

The enrollment exam in Arabic and creative exams for applicants to magistracy shall be held at the OHPE on the following dates:

- 1) from 16 to 25 July of the calendar year;
- 2) from 13 to 15 December of the calendar year.

Acceptance of applications for residency in healthcare education organizations, as well as OHPE, shall be conducted by the OHPE admission committees from July 3 to July 25 of the calendar year. Enrollment exams for residency shall be held from 8 to 16 August of the calendar year.

Acceptance of applications for doctoral studies at the OHPE shall be conducted by the OHPE admission committees and (or) through the information system of the NTC on the following dates:

- 1) from July 3 to August 3 of the calendar year;
- 2) from 5 to 18 November of the calendar year.

Enrollment examinations on groups of educational programs for doctoral studies shall be held on the following dates:

- 1) from 4 to 20 August of the calendar year;
- 2) from November 19 to December 11 of the calendar year.

When filing documents, the applicant indicates one OHPE and one group of educational programs.

Persons enrolling for doctoral studies shall provide the following package of documents:

- 1) an application in any form;
- 2) a document on education (original, when submitting documents to the admission committee);
- 3) identity document (required for personal identification);
- 4) a certificate of a foreign language proficiency:

English: IELTS Academic (International English Language Testing System Academic) threshold score - at least 5.5;

TOEFL IBT (Test of English as a Foreign Language Internet-based test), threshold score - at least 46;

TOEFL PBT (Test of English as a Foreign Language Paper-based test), threshold score - at least 453;

TOEFL ITP (Test of English as a Foreign Language Institutional Testing Program), threshold score - at least 460;

German: Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau B2/level B2), TestDaF-Prüfung (Niveau B2/level B2);

French: TFI (Test de Français International™) - not lower than B2 level in reading and listening sections), DELF (Diplome d'Etudes en Langue française) - level B2, DALF (Diplome Approfondi de Langue française) - level B2, TCF (Test de connaissance du français) - at least 50 points;

5) a medical certificate of 075 / y form in electronic format, approved by order No. KP ДСМ-175/2020).

In the events of restrictive measures, a state of emergency, occurrence of social, natural and man-made emergency situations in a certain territory, a medical certificate shall be provided directly to the educational organization as these measures are lifted;

6) six 3x4 cm photographs;

7) personal employment records sheet or another document confirming labor activity, certified by the HR department at the place of work;

8) a list of scientific and instructional research works (scientific publications, research plan, essays and other documents) over the last 3 calendar years;

9) results of the preliminary selection (for the education field "Healthcare").

The documents listed in subparagraphs 4) and 7) shall be provided in originals and copies, after verification of which the originals shall be returned to the applicant.

Holders of a certificate (TOEFL ITP (Test of English as a Foreign Language Institutional Testing Program) shall take additional test of English before the start of the enrollment exam to doctoral studies.

The number of test assignments for additional testing of the English language shall be 100. The maximum score shall be 100 points.

Additional testing for English language proficiency shall be assessed in "admission" or "non-admission" form. At least 75 points must be scored to qualify for admission.

Additional testing for proficiency in English shall be conducted by the NTC in organizations determined by the authorized education body.

Applicants shall be notified about the date, time and venue of additional testing for the English language proficiency through their personal account.

In the event of an incomplete list of documents specified in this paragraph, the admission committee shall not accept documents from applicants.

Enrollment in magistracy and doctorate studies shall be conducted on the following dates:

1) from 15 to 28 August of the calendar year;

2) from December 26 to January 10 of the calendar year.

Footnote. Paragraph 7 – as amended by Order No. 554 of the acting Minister of Education and Science of the Republic of Kazakhstan dated 05.11.2021 (effective after the date of its first official publication).

7-1. The timing of entrance examinations and enrollment in MBA (EMBA) educational programs shall be determined by the OHPE independently. Training in educational programs MBA (EMBA) shall be carried out on a fee basis. Thus, admission to MBA (EMBA) programs shall be carried out by OHPEs accredited in accordance with Article 9-1 of the Law

Footnote. The Rules have been supplemented by paragraph 7-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

8. Admission to doctoral studies of educational organizations in the field of health care and OHPE shall be carried out in two stages: preliminary selection, entrance examinations.

Pre-selection of educational organizations in the field of health care and general higher education for doctoral studies shall be carried out before the start of the entrance examinations from February 1 to May 31 of the calendar year.

The procedure for preliminary selection for training in educational programs of doctoral studies shall be determined by educational organizations in the field of health care and OHPE independently.

The results of the preliminary selection for training in educational programs of doctoral studies shall be admission or non-admission to the entrance examinations.

Admission to the groups of MBA and DBA educational programs shall be carried out by OHPE independently.

8-1. The timing of the entrance examinations and admission to the educational programs of the DBA shall be determined by the OHPE independently. Education in the educational programs of the DBA shall be carried out on a fee basis. Thus, admission to DBA programs shall be carried out by OHPEs that have passed accreditation in accordance with Article 9-1 of the Law.

Footnote. The Rules have been supplemented with paragraph 8-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan No. 237 dated 08.06.2020 (shall come into effect after the day of its first official publication).

Paragraph 1. Admission and carrying out CT for magistracy, entrance examination for residency

9. Persons who have mastered educational programs of higher education shall be admitted to the magistracy, to residency - higher education and internships.

10. Persons enrolling in magistracy or residency in the period from August 25 to 28 of the calendar year shall file to the service provider (through the OHPE admission committee) (hereinafter -the service provider) or through the e-government web portal www.egov.kz (hereinafter -the portal) a package of documents indicated in paragraph 8 of the Public Service Standard "Acceptance of documents and enrollment in organizations of higher and (or) postgraduate education for training in educational programs of postgraduate education" (hereinafter -the Public Service Standard), in accordance with Appendix 1-1 to these Model Rules.

The list of main requirements for the public service rendering, including characteristics of the process, the form, content and result of the provided service, as well as other information, given the specifics of the of public service rendering, is given in the Public Service Standard.

Information about identity documents, a document of higher education, a health certificate, a certificate of completed internship shall be filed to the service provider from the relevant state information systems through the e-government gateway.

A service provider's receptionist shall accept the package of documents, register them and issue a receipt to the service recipient on acceptance of the document package in the form approved by Order No.39 of the Minister of Education and Science of the Republic of Kazakhstan dated January 28, 2015 "On approval of types and forms of state-issued educational documents and Rules for their issuance" (registered in the Register of State Registration of Regulatory Legal Acts under No. 10348) (further – order No. 39) on the day of the application acceptance, or in case of an incomplete package of documents provided by the service recipient, the documents shall not be accepted.

In case of applying through the portal, the status of acceptance of the request for the public service, as well as a notification indicating the date and time of the received public service result shall be sent to the service recipient to the "personal account".

Upon receipt of the filed documents, the service provider shall check their completeness, and in case of incompleteness, prepare a reasoned refusal to further consider the application, which is sent in the form of an electronic document to the applicant in the "personal account" on the portal.

If the service recipient provides a full package of documents to the service provider a notification shall be sent of acceptance of documents for enrollment in the OHPE, after receiving the notification, the service recipient shall provide the original documents to the service provider before August 28 of the calendar year.

After receiving the documents, the head of the OHPE shall issue an order to enroll the service recipient as a magistrand or a resident trainee of the OHPE.

The service provider shall deny the public services on the grounds referred to in paragraph 9 of the Public Service Standard.

In the event of a negative response from the coordinating state body or other grounds for a denied public service, the service provider shall notify the service recipient of the preliminary decision on denying the public service, as well as the time and place (method) of the hearing to be able to express to the service recipient the position on the preliminary decision.

Notification of the hearing shall be sent at least 3 working days before the end of the term for the public service provision. The hearing shall be held no later than 2 working days from the date of notification.

Based on the hearing results, the service provider shall issue a permit or a reasoned refusal to render the public service.

Footnote. Paragraph 10- as amended by Order No. 388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 (effective after the date of its first official publication).

10-1. The Service Provider shall ensure that information about the stage of rendering a public service is entered into the information system for monitoring the provision of public services in accordance with subparagraph 11) of paragraph 2 of Article 5 of the Law of the Republic of Kazakhstan dated April 15, 2013 "On Public Services".

Footnote. The Rules have been supplemented with paragraph 10-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

10-2. A complaint about the decision, actions (inaction) of the service provider on the provision of public services may be submitted to the name of the head of the service provider, to the authorized body for assessing and monitoring the quality of the provision of public services, in accordance with the legislation of the Republic of Kazakhstan.

The service recipient's complaint sent to the service provider, in accordance with paragraph 2 of Article 25 of the Law, is subject to consideration within 5 (five) working days from the date of its registration.

The service recipient's complaint received by the authorized body for the assessment and control over the quality of the provision of public services is subject to consideration within 15 (fifteen) working days from the date of its registration.

In cases of disagreement with the results of the provision of public services, the service recipient shall apply to the court in the manner prescribed by the legislation of the Republic of Kazakhstan.

Footnote. The Rules have been supplemented with paragraph 10-2 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

11. Persons enrolling in scientific-pedagogical magistracy shall take CT, including a test in a foreign language (optionally English, German, French), a test on the profile of educational programs groups, a test to assess preparedness for training in the Kazakh or Russian language.

Persons enrolling in a specialized magistracy with the Kazakh or Russian language of training shall take CT, which includes a test on the profile of educational programs groups and a test to assess preparedness for training in the Kazakh or Russian language optionally.

Persons enrolling in profile magistracy with English as the language of training shall take CT, which includes a test on the profile of educational programs groups in English and a test to assess preparedness for training in Kazakh or Russian or English.

Persons enrolling in the magistracy on groups of educational programs that require creative training shall take:

1) CT, including a test in a foreign language (optionally English, German, French), a test to assess preparedness for training in Kazakh or Russian.

2) two creative exams on the profile of educational programs groups.

Persons enrolling in the magistracy on groups of educational programs requiring knowledge of the Arabic language shall take:

1) admission exam in Arabic;

2) CT, including a test to assess training preparedness, a test according to the groups of educational programs profile, optionally in Kazakh or Russian.

Footnote. Paragraph 11- as amended by Order No. 388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 (effective after the date of its first official publication).

12. CT shall be conducted in accordance with the Rules for conducting comprehensive testing, approved by Order No. 190 of the Minister of Education and Science of the Republic of Kazakhstan dated May 8, 2019 (registered in the Register of State Registration of Regulatory Legal Acts under No. 18657).

CT shall be conducted by the National Testing Center of the Ministry of Education and Science of the Republic of Kazakhstan (hereinafter - NTC) at the CT location, designated by the Ministry of Education and Science of the Republic of Kazakhstan (hereinafter - MES RK)

Based on the CT results, an electronic certificate shall be issued, which is confirmed on the website of the National Testing Center of the Ministry of Education and Science of the Republic of Kazakhstan.

Retake of the admission (creative) exams and CT in the year they were taken is not allowed.

Creative exams on the profile of educational programs groups shall be conducted in accordance with Appendix 1 to these Model Rules.

Creative examinations on the profile of educational programs groups that require creative preparation shall be conducted independently by the OHPE, implementing admission to postgraduate education programs. The applicant shall take creative exams in the profile of educational programs groups of postgraduate education in the OHPE, in which he is enrolling

For the period of conducting creative examinations to magistracy, the OHPE shall form admission committees for groups of educational programs that require creative training. It is allowed to form one admission committee in related areas of professionals training.

The admission committees shall be comprised of the OHPE faculty members that hold doctor or candidate of science degree, or the degree of Doctor of Philosophy (PhD) in the relevant profile and their composition shall be approved by order of the head of the OHPE or the person acting in his capacity with the election of chairmen of the committees from among the members of the committee.

The admission committee shall not include members of the appeal committee.

Creative exam programs shall be developed by the OHPE and approved by the chairman of the OHPE admission committee.

The schedule of creative exams (the form of the exam, the date, time and venue, consultations) shall be approved by the chairman of the admission committee and brought to the applicants' notice before starting the acceptance of documents.

Creative exams shall be held in classrooms (premises) equipped with video and (or) audio recording.

The creative exam results shall be documented in a score sheet with a protocol of the committee in any form, which are transferred to the executive secretary of the admission committee (his deputy) for announcement of the results. The protocol of the committee shall be signed by the chairman and all the committee members present.

OHPE, regardless of the form of ownership, within 3 (three) calendar days after the creative exam completion, shall submit to the authorized education body the final report on the organization and conduct of the creative exam in any form, as well as copies of orders on the creative exam results.

Based on the creative exams results, the admission committee of the OHPE shall issue an extract from the score sheet for admission to the OHPE on a fee basis, regardless of the taken creative exams venue.

The admission exam in Arabic shall be conducted in writing independently by the OHPE, which admits students to postgraduate educational programs. The applicant shall take an admission exam in Arabic at the OHPE, in which he is enrolling.

For the period of the admission exam in the Arabic language, an admission committee shall be created in the OHPE.

The admission committee shall be formed from among the OHPE teaching faculty members, that hold doctor or candidate of science degree, or the degree of Doctor of Philosophy (PhD) in the relevant profile and its composition is approved by order of the head of the OHPE or the person acting in his capacity with the election of the chairman of the committees from among the members of the committee.

The admission committee shall not include members of the appeal committee.

The programs for the admission exam in Arabic shall be developed by the OHPE and approved by the chairman of the admission committee of the OHPE.

The schedule of the Arabic language exam (date, time and venue, consultations) shall be approved by the chairman of the admission committee and brought to the applicants' notice before the start of the documents acceptance.

The admission exam in Arabic shall be held in classrooms (premises) equipped with video and (or) audio recording.

The results of the Arabic language exam shall be documented by a score sheet and the protocol of the committee in any form, which are transferred to the executive secretary of the selection committee (his deputy) for the announcement of the results. The protocol of the committee shall be signed by the chairman and all the committee members present.

Based on the admission exam results in Arabic, the admission committee of the OHPE shall issue an extract from the score sheet for admission to the OHPE on a fee basis, regardless of the venue of the exam in Arabic.

Footnote. Paragraph 12- as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

13. Persons enrolling in residency shall take an admission exam according to the curricula group profile.

The admission exam on the curricula group profile of residency shall be conducted independently by healthcare educational organizations, OHPE and scientific organizations that enroll in postgraduate education programs. An applicant shall take an admission exam for a postgraduate education program in healthcare educational organizations, OHPE or a scientific organization in which he is enrolling.

For the period of admission examinations to residency, the admission committees for groups of educational programs shall be created in healthcare educational organizations, OHPE or a scientific organization. It is allowed to create one examination committee in related personnel training areas.

The admission committee shall not include members of the appeal committee.

Footnote. Paragraph 13- as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

14. Persons who have one of the international certificates of foreign language proficiency in accordance with the European competencies (standards) of foreign language proficiency shall be exempted from the test in a foreign language in CT to the magistracy in the following languages:

English: IELTS Academic (International English Language Testing System Academic), threshold score - at least 6.0;

TOEFL IBT (Test of English as a Foreign Language Internet-based test), threshold score - at least 60;

TOEFL PBT (Test of English as a Foreign Language Paper-based test), threshold score - at least 498;

German: Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau C1/level C1), TestDaF-Prüfung (NiveauC1/level C1);

French: TFI (Test de Français International™) - not lower than level B1 in reading and listening sections, DELF (Diplome d'Etudes en Langue française) - level B2, DALF (Diplome Approfondi de Langue française) - level C1, TCF (Test de connaissance du français) - at least 50 points.

Persons enrolling in magistracy for educational programs groups in "Pedagogical Sciences", "Natural Sciences, Mathematics and Statistics", "Information and Communication Technologies", "Engineering, Processing and Construction Industries", as well as training areas "Humanities", "Social Sciences", "Business and Management" shall be exempted from CT for magistracy with Kazakh or Russian languages of instruction if they hold an international certificate of passing the standardized GRE test (Graduate Record Examinations) with scores in accordance with Appendix 2 to these Model Rules.

Persons enrolling in magistracy for educational programs groups in "Pedagogical Sciences", "Natural Sciences, Mathematics and Statistics", "Information and Communication Technologies", "Engineering, Processing and Construction Industries", as well as training areas "Humanities", "Social Sciences", "Business and Management" shall be exempted from CT for magistracy with Kazakh, Russian or English languages of instruction if they hold an international certificate of passing the standardized GRE test (Graduate Record Examinations) with scores in accordance with Appendix 3 to these Model Rules.

Persons enrolling in magistracy for educational programs groups in "Business and Management" training direction shall be exempted from CT for magistracy with Kazakh, Russian or English languages of instruction if they have an international certificate of passing the standardized GMAT test (Graduate Management Admission Test) with scores in accordance with Appendix 4 to these Model Rules.

When filing documents for the competition for an educational grant, and also when enrolling in the OHPE, the authenticity and validity of the provided certificates shall be checked by the OHPE admission committees.

To persons who have one of the certificates of passing a test in a foreign language (English, French, German) specified in this paragraph, when applying for the competition for the award of an educational grant at the expense of the republican budget or the local budget, and also when enrolling in OHPE on a fee basis 50 points are scored.

Persons who have completed foreign OHPE in countries whose state or official language is English and who have specialized accreditation of foreign accreditation bodies included in the registers and (or) associations of accreditation bodies of the member states of the Organization for Economic Cooperation and Development (OECD) within 5 years shall be exempted from testing block "Foreign language" (English) of CT to the magistracy with the Kazakh or Russian language of instruction.

Footnote. Paragraph 14- as amended by Order No. 554 of the acting Minister of Education and Science of the Republic of Kazakhstan dated.05.11.2021 (effective after the date of its first official publication).

15. Applicants to the magistracy in the application shall indicate one group of educational programs and up to 3 (three) OHPE.

The results of CT, entrance (creative) examinations shall be announced on the day they are held.

Paragraph 2. Admission and conduct of entrance examinations for doctoral studies

16. Persons shall be admitted to doctorate who have a master's degree and work experience of at least 9 (nine) months or who have completed residency training in medical specialties.

Footnote. Paragraph 16- as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

17. Persons entering doctoral studies, in the period from 22 to 28 August of the calendar year, shall submit to the service provider (through the admissions office of the OHPE) and (or) through the portal a set of documents provided for in paragraph 8 of the Public Service Standard, in accordance with Annex 1-1 to these Model Rules.

The list of basic requirements for the provision of public services, including the characteristics of the process, the form, content, and result of the provision of services, as well as other information, taking into account the specifics of the provision of public services, is given in the Standard of Public Services.

Information about identity documents, higher education document, medical certificate, internship completion certificate shall be submitted to the service provider from the relevant state information systems through the "electronic government" gateway.

An employee of the service provider shall accept a set of documents, their registration and issuance of a receipt to the service recipient for the receipt of the set of documents on the day of receipt of the application, or, if the service recipient provides an incomplete set of documents, shall refuse to accept documents.

In case of contacting the service recipient through the portal, the status of acceptance of the request for public service is sent to the "personal account", as well as a notification indicating the date and time of receipt of the result of the public service.

The service provider, from the moment of their receipt, shall check the completeness of the documents submitted, in case of incompleteness, prepare a reasoned refusal of further consideration the application, which shall be sent in the form of an electronic document to the applicant in the "personal account" on the portal.

If the service recipient provides a full set of documents, the service provider shall be notified of the acceptance of documents for enrollment in the OHPE, after receiving the notification, the service recipient shall submit the original documents to the service provider by August 28 of the calendar year.

After receiving the documents, the head of the OHPE shall issue an order to enroll the service recipient in the number of doctoral students of the OHPE.

The service provider shall refuse to provide a public service on the grounds provided for in paragraph 9 of the Public Service Standard.

Footnote. Paragraph 17- as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

17-1. The service provider ensures that information about the stage of rendering a public service is entered into the information system for monitoring the provision of public services

in accordance with subparagraph 11) of paragraph 2 of Article 5 of the Law of the Republic of Kazakhstan dated April 15, 2013 "On Public Services".

Footnote. The Rules have been supplemented with paragraph 17-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

17-2. A complaint about the decision, actions (inaction) of the service provider on the provision of public services may be submitted to the name of the head of the service provider, to the authorized body for assessing and monitoring the quality of the provision of public services, in accordance with the legislation of the Republic of Kazakhstan.

The service recipient's complaint sent to the service provider, in accordance with paragraph 2 of Article 25 of the Law, is subject to consideration within 5 (five) working days from the date of its registration.

The service recipient's complaint received by the authorized body for the assessment and control over the quality of the provision of public services is subject to consideration within 15 (fifteen) working days from the date of its registration.

In cases of disagreement with the results of the provision of public services, the service recipient applies to the court in the manner prescribed by the legislation of the Republic of Kazakhstan.

Footnote. The Rules have been supplemented with paragraph 17-2 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

18. Reception of applications (in any form) for persons applying for training on a state educational order within the framework of targeted training in groups of doctoral educational programs shall be carried out at the OHPE.

19. Applicants for doctorate shall provide international certificates of a foreign language proficiency in accordance with the European competencies (standards) of foreign language proficiency:

English: IELTS Academic (International English Language Testing System Academic) threshold score - at least 5.5;

TOEFL IBT (Test of English as a Foreign Language Internet-based test), threshold score - at least 46;

TOEFL PBT (Test of English as a Foreign Language Paper-based test), threshold score - at least 453;

TOEFL ITP (Test of English as a Foreign Language Institutional Testing Program), threshold score - at least 460;

German: Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau B2/level B2), TestDaF-Prüfung (Niveau B2/level B2);

French: TFI (Test de Français International™) - not lower than B2 level in reading and listening sections), DELF (Diplome d'Etudes en Langue française) - level B2, DALF (

Diplome Approfondi de Langue française) - level B2, TCF (Test de connaissance du français) - at least 50 points.

The authenticity and validity of the provided certificates shall be checked by the OHPE admission committees.

Persons with a certificate (TOEFL ITP (Test of English as a Foreign Language Institutional Testing Program) shall take additional testing for proficiency in English before the start of the admission exam for doctorate program.

The number of test assignments in additional testing for the English language proficiency shall be 100. The maximum score shall be 100 points.

Additional testing for the English language proficiency is assessed in the form - "admission" or "non-admission". At least 75 points must be scored to qualify for admission.

Additional testing for the English language proficiency shall be conducted by the NTC in organizations designated by the authorized education body.

Applicants shall be notified of the date, time and venue of additional testing for the English language proficiency through their personal account.

Persons who have completed foreign OHPE in countries whose state or official language is English and who have specialized accreditation of foreign accreditation bodies included in the registers and (or) associations of accreditation bodies of the member states of the Organization for Economic Cooperation and Development (OECD) within 5 years are not required to provide international certificates of a foreign language proficiency in accordance with the European competencies (standards) of foreign language proficiency specified in this paragraph.

Footnote. Paragraph 19- as amended by Order No. 554 of the acting Minister of Education and Science of the Republic of Kazakhstan dated.05.11.2021 (effective after the date of its first official publication).

20. The admission exam for doctorate studies shall be held in paper or computer format.

The admission exam in paper format for groups of doctoral educational programs in accordance with Appendix 5 shall be held independently by the OHPE, which admits to doctoral educational programs. At the same time, the applicant shall take the admission exam for the group of doctoral educational programs only in the OHPE, in which he is enrolling.

The admission exam in computer format for groups of doctoral educational programs in accordance with Appendix 5 shall be held in organizations designated by the authorized education body.

Applicants shall be notified of the date, time and venue of the admission exams through their personal account.

The admission exam for groups of educational programs of doctoral studies in "Healthcare" field in accordance with Appendix 5 shall be held independently by the OHPE,

which admits to doctoral educational programs. At the same time, the applicant shall take the admission exam for the group of doctoral educational programs only in the OHPE, in which he is enrolling.

Footnote. Paragraph 20 as amended by Order No. 554 of the acting Minister of Education and Science of the Republic of Kazakhstan dated.05.11.2021 (effective after the date of its first official publication).

20-1. The admission examination for doctoral studies in computer format shall be comprised of:

- 1) writing an essay;
- 2) a test to assess preparedness for doctoral program (hereinafter referred to as the GRE);
- 3) answers to examination questions on the educational program group profile.

The final grade is a set of points obtained by summing up the results of assessing essays, a test in preparedness for doctoral studies, answers to examination questions on the educational program group profile in accordance with Appendix 9.

4 hours (240 minutes) are allotted for the admission examination to doctoral studies, of which:

- for the test in preparedness for doctoral studies - 50 minutes;
- for writing essays and answers to examination questions on the educational program group profile - 190 minutes (3 hours 10 minutes).

At the same time, disabled people with visual, hearing, and musculoskeletal disorders upon presentation of the document confirming disability, approved by order No. 44 of the Minister of Health and Social Development of the Republic of Kazakhstan dated January 30, 2015 "On Approval of the Rules for Medical and Social Expertise" (registered in the Register of State Registration of Regulatory Legal Acts under No. 10589) shall be provided with additional time of up to 60 minutes.

To start the admission exam in computer format, the applicant must:

- 1) enter the login;
- 2) enter the password;
- 3) log in through the scanner of the volume-spatial form of a person's face;
- 4) check out the rules for conducting an admission examination for doctoral studies in a computer format;
- 5) confirm correctness of the data on the admission examination;
- 6) after pressing the "Enter" button, proceed to the admission exam.

Upon completion of the admission exam, the answers to the blocks of essays and examination questions on the educational program group profile of the applicant are sent to the OHPE of their choice for processing and evaluation. The applicant's answers on the test block to assess preparedness for doctoral studies shall be processed by the NTC.

The results of the entrance exam shall be announced the next day after the admission exams.

Based on the results of the admission exam and (or) consideration of the application for appeal (in the case of filing an application for appeal), the applicant shall be issued an electronic certificate, which is published on the NTC website and sent to the applicant's personal account.

The electronic certificate of the admission exam is confirmed on the NTC website.

The certificate of the admission examination held between August 4 and 20 is valid until December 1 of the current calendar year;

The certificate of the admission examination held between November 18 and December 11 is valid until March 1 of the next calendar year.

Footnote. The model rules have been supplemented by paragraph 20-1 in accordance with Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication); as amended by Order No. 554 of the acting Minister of Education and Science of the Republic of Kazakhstan dated .05.11.2021 (effective after the date of its first official publication).

20-2. The OHPE shall approve essay topics, questions on the profile of the educational program group by the collegial governing body two months before the start of the admission exams and place essay topics approved by the collegial governing body, questions on the profile of the educational program group on the official websites of the OHPE.

Footnote. The model rules have been supplemented by paragraph 20-2 in accordance with Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

20-3. To monitor compliance with the rules for conducting an admission exam in a computer format in organizations designated by the authorized education body, administrators of admission exams and supervisors from among the employees of the authorized education body, interested state bodies and departments, representatives of civil society institutions, non-governmental organizations shall be assigned. Administrators of admission examinations perform the functions of a duty attendant in the classroom and along the corridor.

Applicants are let in for the enrollment exam in a computer format one at a time and the identity of the applicant is identified through a scanner of the volume-spatial form of a person's face on the basis of an ID or passport.

During admittance for the enrollment exam in a computer format, hand-held and frame-type metal detectors are used.

When prohibited items are detected (mobile communication items equipped with information transfer functions, smart watches, wired and wireless headphones, crib notes, courseware guides), during a metal detector check at admittance to the exam, the enrollment exam administrator shall report on identified prohibited items at the admittance to the entrance exam for doctoral studies in a computer format in accordance with Appendix 10 to these Rules, and the applicant is not allowed to take the enrollment exam in the current year.

If a “put-up person” is identified during the admittance to the enrollment exam, the administrator of the enrollment examination shall draw up a report on identified put-up test taker at the admittance to the enrollment exam for doctoral studies in a computer format according to the form of Appendix 11 to these Rules, the applicant shall be denied entrance for this admission exam.

Applicants who have involved "put-up persons" shall not be allowed to take the admission exam in the current year.

Footnote. The model rules have been supplemented by paragraph 20-3 in accordance with Order No. 388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 (effective after the date of its first official publication).

20-4. When conducting an enrollment exam to doctoral studies in a computer format, an applicant is not allowed to:

1) leave the classroom without the permission and escort of the enrollment exam administrator, performing the functions of the audience attendant;

2) leave the room more than 2 times for more than 10 minutes;

3) to talk, change seats;

4) exchange documents and A4 paper sheets, given to the applicant for answers to examination questions on the profile of the educational program group;

5) take out of the room documents and paper of A4 format, given to the applicant for answers to examination questions on the profile of the educational program group;

6) bring into the classroom and use crib notes, education literature, a calculator, a camera, mobile communications (cell phones, tablets, iPad, iPod, Smartphone, laptops, players, modems (mobile routers), use any type of electronic communication (Wi-Fi, Bluetooth, Dect, 3G, 4G, 5G, smart watches, wired and wireless headphones, etc.)

7) deliberately damage equipment for the use of the enrollment exam and the security system.

At the same time, it is allowed to use a calculator, Mendeleev's periodic table and salts solubility table in the interface for the computer enrollment exam.

If the applicant is revealed to have the items specified in this paragraph, as well as in case of violation by the applicant of this rule at the enrollment exam, the administrator of the enrollment exam, together with the supervisors, shall draw up a report on detected prohibited items during the enrollment exam to doctoral studies in computer format and expulsion from the room of the applicant, who broke the rules of conduct in the audience in accordance with Appendix 12 to these Rules. The applicant is expelled from the room. The enrollment exam results are not processed and shall be annulled.

If a put-up person is detected during the enrollment exam, the administrator of the enrollment exam, together with the supervisors, shall draw up a report on identified put-up

person during the enrollment exam to doctoral studies in a computer format in accordance with the form in Appendix 13 to these Rules. The put-up person shall be expelled from the room. The enrollment exam results are not processed and shall be annulled.

Those who involved "put-up persons" in the enrollment examination are not allowed to take the enrollment examination to doctoral studies in the current year.

Footnote. The model rules have been supplemented by paragraph 20-4 in accordance with Order No. 388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 (effective after the date of its first official publication).

20-5. NTC, after completing the admission examination for doctoral studies in a computer format, held from August 4 to 20, shall review video surveillance recordings for 3 (three) months.

NTC, after completing the enrollment examination for doctoral studies in computer format, held from November 18 to December 11, shall review video surveillance recordings for 3 (three) months.

In case of detected use by the applicant during the enrollment examination of prohibited items referred to in paragraphs 20-3 and 20-4 of these Rules, the NTC shall draw up a report on the detected use of prohibited items during the enrollment examination to doctoral studies in computer format and direct it to the authorized education body with supporting materials.

The report on the discovered use of prohibited items during the enrollment exam and supporting materials shall be submitted for consideration by the commission created by the authorized education body.

On the decision of the commission, the enrollment exam certificates are annulled by the order of the authorized education body.

After the annulment of the enrollment examination certificate, the OHPE shall send a notification to the applicant.

Footnote. The model rules have been supplemented by paragraph 20-5 in accordance with Order No. 388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 (effective after the date of its first official publication); as amended by Order No. 554 of the acting Minister of Education and Science of the Republic of Kazakhstan dated .05.11.2021 (effective after the date of its first official publication).

21. For the period of the entrance examinations for doctoral studies - examination committees for groups of educational programs shall be created in the OHPE. It is allowed to create one examination committee in related areas of personnel training.

22. Examination committees on educational programs groups shall be formed from among the teaching faculty members of the OHPE, faculty members of the OHPE with a doctorate or candidate of science degree, or a PhD degree in the relevant profile.

The examination committee shall not include members of the appeal committee.

The composition of the examination committees, indicating their chairmen, shall be approved by order of the head of the OHPE and sent to the authorized education and healthcare body.

The OHPE examination committees shall grade the papers on the individual code of the applicant and send the examination results through the information system to the NTC for further publication of the results.

Persons enrolling in the groups of educational programs in "Pedagogical Sciences", "Natural Sciences, Mathematics and Statistics", "Information and Communication Technologies", "Engineering, Processing and Construction Industries", and also training areas "Humanities", "Social Sciences", "Business and Management" shall be exempted from enrollment examinations for doctoral studies in the presence of an international certificate of passing the standardized test Graduate Record Examinations (Graduate Record Examinations) GRE with scores in accordance with Appendix 6 to these Model Rules.

The authenticity and validity of the submitted certificates shall be checked by the OHPE admission committees.

Footnote. Paragraph 22 as amended by Order No. 388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 (effective after the date of its first official publication).

Paragraph 3. The work of the appeal committees

23. OHPE and scientific organizations, twenty calendar days before the entrance (creative) examinations, shall send to the Ministry of Education and Science of the Republic of Kazakhstan and the Ministry of Health of the Republic of Kazakhstan the schedule of entrance (creative) examinations for groups of educational programs of doctoral, magistracy, residency.

24. For consideration of applications of persons who do not agree with the results of entrance (creative) examinations in the OHPE and scientific organizations, appeal committees shall be created. The chairpersons and composition of the appeal committees in the OHPE and scientific organizations shall be approved by the order of the chairperson of the admission committee.

To consider applications of persons who do not agree with the results of CT, a Republican appeal committee shall be created under the MES of the Republic of Kazakhstan. The chairperson and composition of the Republican Appeal Committee shall be approved by Order of the Ministry of Education and Science of the Republic of Kazakhstan.

When conducting CT in paper format, appeal committees shall be created at each CT location. The chairpersons of the appeal committees shall be approved by the Order of the Ministry of Education and Science of the Republic of Kazakhstan.

Footnote. Paragraph 24- as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated June 08, 2020 No. 237 (shall come into effect after the day of its first official publication).

25. The appeal committee shall accept and consider the applications from persons entering doctoral studies and residency on the content of examination materials and technical reasons.

The Republican Appeal Committee shall consider applications from persons entering the magistracy on the content of test tasks and technical reasons.

The appeal committee and (or) the Republican Appeal Committee make a decision on the application of the person appealing the results of the entrance (creative) examination or CT for groups of educational programs of postgraduate education.

Footnote. Paragraph 25- as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

26. An application for an appeal from persons applying for doctoral studies, residency, magistracy shall be submitted to the chairman of the appeal commission by applicants personally and (or) through the information system of the NTC.

Applications shall be accepted until 13:00 the next day after announcement of the results of the enrollment exam for doctoral studies, creative exams and CT and are considered by the OHPE appeal commission within one day from the application date.

An application for an appeal on the enrollment examination to doctoral studies in computer format shall be accepted the next day from 13:00 to 13:40 after announcement of the results, on the basis of an organization designated by the authorized education body.

When coming in for the appeal on the enrollment exam results, the use of prohibited items referred to in paragraphs 20-3 and 20-4 of these Rules is not allowed.

If prohibited items referred to in this paragraph are detected during a metal detector check at the admittance to testing, the testing administrator shall draw up a report on the expulsion from the premises of the applicant upon detection of prohibited items when entering the CT premises in accordance with the form in Appendix 10 to these Rules. The applicant shall not be allowed to retake the test in the current year.

An appeal from persons applying for doctoral studies on the content of the test assignments and technical reasons on the test block to assess preparedness for doctoral studies shall be considered by the Republican appeal commission.

An application for an appeal on the test block to assess preparedness for doctoral studies for technical reasons is submitted by applicants during the enrollment exam.

An appeal for a technical reason is considered if a fragment of the test task (texts, diagrams, figures, tables) is missing, as a result of which it is impossible to determine the correct answer.

The specific facts stated in the application for appeal are subject to consideration.

40 minutes are allotted for the appeal on the enrollment examination to doctoral studies in a computer format, of which:

- 1) for the test block on preparedness for doctoral studies - 10 minutes;
- 2) on writing an essay block and answering examination questions on the profile of the educational program group - 30 minutes.

An appeal on the content of test items is considered in the following cases:

- 1) the correct answer does not match the code of the correct answers (the variant of the correct answer must be indicated);
- 2) there is no correct answer;
- 3) there is more than one correct answer in test tasks with the choice of one correct answer from all offered (all options of correct answers are indicated);
- 4) incorrectly composed test assignment.

When submitting an application on the content for reviewing test assignments, the applicant shall indicate reasoned grounds (full explanation).

Applications for appeal to review all test assignments without indicating a motivated reason (full explanation, step-by-step problem solving) are not subject to consideration.

An appeal on the results of writing an essay and answers to examination questions on the profile of the group of the educational program shall be considered by the appeal commissions of the OHPE.

Footnote. Paragraph 26 as amended by Order No. 554 of the acting Minister of Education and Science of the Republic of Kazakhstan dated.05.11.2021 (shall be enforced after the date of its first official publication).

27. When considering an application by the appeal committee, the person who submitted the appeal shall provide an identity document.

28. Decisions by the appeal committees shall be made by a majority vote of the total number of members of the committee. In case of equality of votes, the vote of the chairperson of the committee is decisive. The work of the appeal committees shall be documented in a protocol signed by the chairperson and all members of the committee.

29. In order to maintain order during the entrance examinations and CT, representatives of the Ministry of Education and Science of the Republic of Kazakhstan shall be sent to the CT and OHPE points.

Paragraph 4. Enrollment in educational institutions implementing educational programs of postgraduate education

30. Enrollment in the scientific-pedagogical magistracy on a fee basis shall be based on the CT results in accordance with the Scale of 150-point grading system in CT for the magistracy with the Kazakh or Russian language of training in accordance with Appendix 7 to these Model Rules (hereinafter - Appendix 7): not less than 75 points, while in a foreign language - at least 25 points, on the profile of a group of educational programs: with the

choice of one correct answer - at least 7 points, with the choice of one or more correct answers - at least 7 points, on the training preparedness test - at least 7 points.

Enrollment in a specialized magistracy with the Kazakh or Russian language of training on a fee basis shall be based on the CT results in accordance with the Scale of 100-point grading system in CT for the specialized magistracy with the Kazakh or Russian language of training in accordance with Appendix 7-1 to these Model Rules (hereinafter - appendix 7-1): at least 50 points, while on the test for assessing preparedness for learning - at least 7 points, on the profile of the educational programs group: with the choice of one correct answer - at least 7 points, with the choice of one or more correct answers - at least 7 points.

Enrollment in specialized magistracy with English as the language of training on a fee basis is based on the CT results in accordance with the Scale of 100-point grading system in CT for the specialized magistracy with English as the language of training in accordance with Appendix 8 to these Model Rules (hereinafter Appendix 8): at least 50 points, while on the test for assessing preparedness for learning - at least 7 points, according to the profile of the group of educational programs: with the choice of one correct answer - at least 7 points, with the choice of one or more correct answers - at least 7 points.

Enrollment in the magistracy on groups of educational programs that require creative training on a fee basis is based on the results of CT and creative exams in the profile of the group of educational programs in accordance with Appendix 7: at least 75 points, while in a foreign language - at least 25 points, on the test for assessing preparedness for learning - at least 7 points and on creative exams - at least 7 points on each creative exam.

For each creative exam, the maximum number of points shall be 35.

Enrollment in the magistracy on groups of educational programs requiring knowledge of the Arabic language on a fee basis is based on the results of the enrollment exam in Arabic and CT according to Appendix 7: at least 75 points, while in Arabic - at least 25 points, on the profile of the educational programs group: with the choice of one correct answer – at least 7 points, with the choice of one or more correct answers - at least 7 points, on the test determining readiness for learning - at least 7 points.

Persons seeking admission to the magistracy are enrolled in the OHPE if they score the passing threshold points established by the OHPE.

Persons are admitted to residency based on the results of the enrollment examination in the educational programs group profile and who scored at least 75 points out of a possible 100 points.

Enrollment in doctoral studies on a fee basis is carried out on the basis of an international certificate confirming proficiency in a foreign language in accordance with the all-European competencies (standards) of foreign language proficiency and based on the results of an enrollment exam in the profile of a group of doctoral educational programs and who scored at least 75 points out of a possible 100 points.

Footnote. Paragraph 30 as amended by Order No. 554 of the acting Minister of Education and Science of the Republic of Kazakhstan dated.05.11.2021 (effective after the date of its first official publication).

31. For training under the state educational order by competition, persons are enrolled who have scored the highest scores in CT and (or) enrollment exam and (or) creative exams:

1) for the scientific-pedagogical magistracy, including for educational programs groups that require creative training, for groups of educational programs that require knowledge of the Arabic language - at least 75 points in accordance with Appendix 7;

2) for a specialized magistracy with Kazakh or Russian as the language of training - at least 50 points in accordance with Appendix 7-1;

3) for a specialized magistracy with English as the language of training - at least 50 points in accordance with Appendix 8;

4) for residency - at least 75 points.

Persons who scored at least 75 points in the admission exam are enrolled for doctoral studies under the state educational order by competition.

Footnote. Paragraph 31 as amended by Order No. 388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 (effective after the date of its first official publication).

32. In the case of the same indicators of competitive scores, persons with the highest grade in the enrollment exam on the educational program group profile shall enjoy the priority right when enrolling in doctoral studies. Then, scores for essays, preparedness test scores, scientific achievements corresponding to the educational program profile shall be taken into account: scientific publications, including those in rating scientific publications included in the 1st, 2nd quartile according to the Journal Citation Reports of the Web of science database Clarivate Analytics over the last 3 calendar years; certificates of scientific developments; certificates of awarding scientific scholarships, grants; certificates/diplomas for participation in scientific conferences and competitions.

Footnote. Paragraph 32 as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

33. Unfilled student seats under the state educational order for doctoral studies, including targeted ones, shall be returned to the authorized bodies in education, healthcare and culture in the form of an application for further redistribution among OHPEs in the context of groups of educational programs of postgraduate education until September 5 of the calendar year.

Footnote. Paragraph 33 as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

34. OHPE and scientific organizations shall submit to the authorized bodies in the field of education, health care, and culture within 10 calendar days a final report on the organization

and conduct of admission, as well as copies of orders for enrollment in magistracy, residency, and doctoral studies on the state educational order.

Chapter 3. Admission to training in educational organizations implementing educational programs of postgraduate education at the expense of the local budget

35. To participate in the competition for the state educational order at the local budget expense, applicants shall file to the OHPE until August 25 of the calendar year:

1) application (in any form);

2) document on higher education (original);

3) a CT certificate and a copy of the certificate of passing the test on the programs specified in paragraph 14 of these Rules (if any) and a transcript on passing the (creative) exam for groups of educational programs indicating points (if any) (for magistracy);

4) a transcript on passing the enrollment exam indicating points (for residency);

5) a certificate of a foreign language proficiency in accordance with the all-European competencies (standards) of foreign language proficiency and a transcript on passing the enrollment exam on groups of educational programs indicating points (for doctoral studies);

6) a copy of the employment record book (if available);

7) a copy of an ID;

8) the results of the preliminary selection (for doctoral studies in the education field “Health and social security (medicine)”.

Footnote. Paragraph 35 as amended by Order No. 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (shall be enforced after the date of its first official publication).

36. The competition for the state educational order shall be held in accordance with the points of CT and/or the entrance (creative) examination for groups of educational programs.

Annex 1
to the Model Rules
for admission to
training in educational
organizations implementing
educational programs of
postgraduate education

List of groups of educational programs for which creative examinations shall be held

Footnote. Annex 1 - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication).

Educational programme group code	Groups of educational programs	1-discipline	2-discipline
M022	Musicology	Creative exam	Defence of topic paper
M023	Instrumental performance	Creative exam	Defence of topic paper

M024	Vocal art	Creative exam	Defence of topic paper
M025	Traditional music art	Creative exam	Defence of topic paper
M026	Composition	Creative exam	Defence of topic paper
M027	Conducting	Creative exam	Defence of topic paper
M028	Directing	Creative exam	Defence of topic paper
M029	Theatrical art	Creative exam	Defence of topic paper
M030	Variety art	Creative exam	Defence of topic paper
M031	Choreography	Creative exam	Defence of topic paper
M032	Audiovisual arts and media production	Creative exam	Defence of topic paper
M033	Art	Creative exam	Defence of topic paper
M034	Art history	Creative exam	Defence of topic paper
M035	Fashion, design	Creative exam	Defence of topic paper
M036	Polygraphy	Creative exam	Defence of topic paper
M037	Art management	Creative exam	Defence of topic paper

Appendix 1-1
to the Model rules for
admission to education in
educational organizations
implementing educational
programs of higher education

Footnote. The Rules have been supplemented by Annex 1-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 No. 237 (shall come into effect after the day of its first official publication); as amended by Order No. 554 of the acting Minister of Education and Science of the Republic of Kazakhstan dated 05.11.2021 (shall be enforced after the date of its first official publication)

Standard of the state service "Acceptance of documents and enrollment in organizations of higher and (or) postgraduate education for training in educational programs of post-graduate education"		
1.	Name of the service provider	The public service is provided by organizations of higher and (or) postgraduate education (OHPE) (hereinafter -the service provider).
2.	Ways of the public service rendering	Acceptance of an application and issuance of the provided public service result are carried out through: 1) a service provider; 2) the web portal of "electronic government" www.egov.kz (hereinafter -the portal).
3.	The term of the public service rendering	From the moment the package of documents is delivered to the service provider for service recipients enrolling in educational programs of postgraduate education: 1) from 15 to 28 August of the calendar year;

		2) from December 26 to January 10 of the calendar year.
4.	Form of the service rendering	Electronic (partially automated), (or) paper
5.	Result of the rendered public service	<p>The result of the rendered public service is issuance of a receipt on acceptance of documents in the form approved by Order No. 39 and the order on admission to the OHPE of those who passed the competitive selection on the admission exams results before August 28 of the calendar year.</p> <p>The form of the rendered public service result: electronic or paper.</p> <p>When contacting the service provider for the result of the rendered public service on paper, the result is drawn up on paper.</p> <p>When applying through the portal to the "personal account" of the service recipient, a notification is received about enrollment in the educational organization in the form of an electronic document signed by an electronic digital signature (hereinafter - EDS) of the service provider's authorized person.</p>
6.	The fee charged from the service recipient at the public service rendering, and ways of collecting it in cases provided for by the legislation of the Republic of Kazakhstan	The provided public service is free of charge.
7.	Working hours	<p>of the service provider: Monday to Saturday inclusive, excluding weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan, in accordance with the established work schedule of the service provider from 9.00 to 18.30, with a lunch break from 13.00 to 14.30.</p> <p>of the portal: around the clock, except for technical breaks due to repair work.</p> <p>If the service recipient contacts after the end of working hours, on weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan, acceptance of applications and issuance of the provided public</p>

service results is carried out on the next business day.

Addresses of public service provision places can be found on:

- 1) Internet resource of the Ministry: www.edu.gov.kz;
- 2) portal: www.egov.kz.

1. Persons enrolling the magistracy or residency: when applying to OHPE:

- 1) an application addressed to the head of the OHPE in any form;
- 2) document on higher education (original);
- 3) certificate of completion of internship (for admission to residency);
- 4) identity document (required for personal identification);
- 5) six 3x4 cm photographs;
- 6) health certificate of 075 / y form in electronic format, approved by order

No.ҚР ДСМ-175/2020;

In cases of restrictive measures, state of emergency, the occurrence of social, natural and man-made emergency situations in a certain territory, a medical certificate is provided directly to the educational organization as these measures are lifted;

7) a certificate confirming foreign language proficiency :

English: IELTS Academic (International English Language Testing System Academic), threshold score - at least 6.0;

TOEFL IBT (Test of English as a Foreign Language Internet-based test), threshold score - at least 60;

TOEFL PBT (Test of English as a Foreign Language Paper-based test), threshold score - at least 498;

German: Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau C1/level C1), TestDaF-Prüfung (NiveauC1/level C1);

French: TFI (Test de Français International™) - not lower than level B1 in reading and listening sections, DELF (Diplome d'Etudes

en Langue française) - level B2, DALF (Diplome Approfondi de Langue française) - level C1, TCF (Test de connaissance du français) - at least 50 points (if any);

8) a document confirming labor activity (for persons with work experience);

9) a list of scientific and scientific-methodological works (if any). The documents listed in subparagraphs 3), 7) and 8) are provided in originals and copies, after verification of which the originals are returned to the service recipient.

If an incomplete list of documents specified in this paragraph is provided, the OHPE selection committee does not accept documents from applicants. When contacting through the portal:

1) a request in the form of an electronic document signed by the EDS of the service recipient;

2) an electronic document on higher education;

3) an electronic certificate of completion of the internship (for admission to residency);

4) an electronic certificate confirming foreign language proficiency:

English: IELTS Academic (International English Language Testing System Academic), threshold score - at least 6.0;

TOEFL IBT (Test of English as a Foreign Language Internet-based test), threshold score - at least 60;

TOEFL PBT (Test of English as a Foreign Language Paper-based test), threshold score - at least 498;

German: Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau C1/level C1), TestDaF-Prüfung (NiveauC1/level C1);

French: TFI (Test de Français International™) - not lower than level B1 in reading and listening sections, DELF (Diplome d'Etudes en Langue française) - level B2,

8.

The list of documents required for the public service

DALF (Diplome Approfondi de Langue française) - level C1, TCF (Test de connaissance du français) - at least 50 points (if any);

5) an electronic document confirming labor activity (for persons with work experience);

6) digital photo 3x4 cm;

7) health certificate of 075 / y form in electronic format, approved by order No.КР ДСМ-175/2020;

In cases of restrictive measures, state of emergency, occurrence of social, natural and man-made emergency situations in a certain territory, a medical certificate is provided directly to the educational organization as these measures are lifted;

8) a list of scientific and scientific-methodological works (if any).

Information about identity documents, a document of higher education, a medical certificate, a certificate of completion of an internship is provided to the service provider from the relevant state information systems through the e-government gateway.

When contacting the service recipient through the portal, a notification is sent to the "personal account" about the acceptance of the request for the public service in the form of an electronic document certified by an EDS.

The service recipient is issued a receipt on acceptance of documents.

2. Persons enrolling in doctoral studies submit the following package of documents: when applying to OHPE:

1) an application addressed to the head of the OHPE (in any form);

2) a document on education (original, when submitting documents to the selection committee);

3) identity document (required for personal identification);

4) a certificate confirming a foreign language proficiency;

English: IELTS Academic (International English Language Testing System Academic) threshold score - at least 5.5;

TOEFL IBT (Test of English as a Foreign Language Internet-based test), threshold score - at least 46;

TOEFL PBT (Test of English as a Foreign Language Paper-based test), threshold score - at least 453;

TOEFL ITP (Test of English as a Foreign Language Institutional Testing Program), threshold score - at least 460;

German: Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau B2/level B2), TestDaF-Prüfung (Niveau B2/level B2);

French: TFI (Test de Français International™) - not lower than B2 level in reading and listening sections), DELF (Diplome d'Etudes en Langue française) - level B2, DALF (Diplome Approfondi de Langue française) - level B2, TCF (Test de connaissance du français) - at least 50 points;

5) health certificate of 075 / y form in electronic format, approved by order No. KR DSM-175/2020).

In cases of restrictive measures, state of emergency, occurrence of social, natural and man-made emergency situations in a certain territory, a medical certificate is provided directly to the educational organization as these measures are lifted;

6) six 3x4 cm photographs

7) personal sheet on employment records or other document confirming labor activity, certified by the HR department at the place of work;

8) a list of scientific and research-methodological works (scientific publications, research plan, essays and other documents) over the last 3 calendar years;

9) the results of preliminary selection (for "Healthcare") education field.

Documents listed in subparagraphs 4) and

7) are provided in originals and copies, after verification of which the originals are returned to the applicant.

If an incomplete list of documents specified in this paragraph is provided, the OHPE selection committee does not accept documents from applicants.

When contacting through the portal:

- 1) a request in the form of an electronic document signed by the EDS of the service recipient;
- 2) electronic substantiation of the planned dissertation research, agreed with the prospective domestic or foreign scientific consultant;
- 3) an electronic document on education;
- 4) an electronic certificate of foreign language proficiency:

English: IELTS Academic (International English Language Testing System Academic) threshold score - at least 5.5;

TOEFL IBT (Test of English as a Foreign Language Internet-based test), threshold score - at least 46;

TOEFL PBT (Test of English as a Foreign Language Paper-based test), threshold score - at least 453;

TOEFL ITP (Test of English as a Foreign Language Institutional Testing Program), threshold score - at least 460;

German: Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau B2/level B2), TestDaF-Prüfung (Niveau B2/level B2);

French: TFI (Test de Français International™) - not lower than B2 level in reading and listening sections), DELF (Diplome d'Etudes en Langue française) - level B2, DALF (Diplome Approfondi de Langue française) - level B2, TCF (Test de connaissance du français) - at least 50 points;

- 5) digital photo 3x4 cm;

		<p>6) health certificate of 075 / y form in electronic format, approved by order No.ҚР ДСМ-175/2020;</p> <p>In cases of restrictive measures, state of emergency, occurrence of social, natural and man-made emergency situations in a certain territory, a medical certificate is provided directly to the educational organization as these measures are lifted;</p> <p>7) an electronic document confirming labor activity (for persons with seniority);</p> <p>8) a list of scientific and research-methodological works (scientific publications, research plan, essays and other documents) over the last 3 calendar years.</p> <p>Information about identity documents, a document of higher education, a medical certificate, a certificate of completion of an internship is provided to the service provider from the relevant state information systems through the e-government gateway.</p> <p>When contacting the service recipient through the portal, a notification is sent to the "personal account" about acceptance of the request for the provision of public service in the form of an electronic document certified by an EDS.</p> <p>The service recipient is issued a receipt on acceptance of documents.</p>
9.	<p>Grounds for rejecting the public service, established by the legislation of the Republic of Kazakhstan</p>	<p>The service provider rejects a public service on the following grounds:</p> <p>1) established inaccuracy of the documents submitted by the service recipient for the receipt of the public service, and (or) the data (information) contained in them;</p> <p>2) incomplete package of documents submitted by the service recipient to obtain the public service;</p> <p>3) the service recipient missed the established deadline for providing the package of documents.</p>
		<p>1) the maximum allowable delay time for the delivery of a package of documents by the service recipient is 15 minutes;</p>

10.	Other requirements, given specifics of the public service rendering, including in electronic form	<p>2) the maximum allowable service time for the service recipient is 15 minutes (taking into account practice).</p> <p>The service recipient obtains the public service in electronic form through the portal, subject to availability of EDS.</p> <p>The service recipient has the opportunity to receive information on the procedure and status of the public service provision in the remote access mode through the service provider's inquiry services on the provision of public services, the Unified Contact Center.</p> <p>Contact numbers of the service provider's inquiry services on the provision of public service are posted on the Internet resource of the Ministry: www.edu.gov.kz and the Unified Contact Center: 8-800-080-7777, 1414.</p>
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Annex 2
to the Model Rules
for admission to
training in educational
organizations implementing
educational programs of
postgraduate education

The scale for converting the scores of the international certificate of the standardized test GRE into CT scores for a magistracy with Kazakh or Russian language of training

International standardized test GRE			Comprehensive testing	
Test sections	Points for the areas of education "Pedagogical Sciences", areas of training "Humanities", "Social Sciences"	Points for the areas of education "Natural Sciences, Mathematics and Statistics", "Information and Communication Technologies", "Engineering, Manufacturing and Construction Industries", areas of training "Business and Management"	Test types	Points
			Test to determine readiness for training	30

Quantitative Reasoning	Not less than 155 points	Not less than 160 points	Test for the profile of a group of educational programs	70
Verbal Reasoning	Not less than 145 points	Not less than 140 points	Foreign language test	50
Analytical Writing	Not less than 3 points	Not less than 2 points		

Annex 3
to the Model Rules
for admission to
training in educational
organizations implementing
educational programs of
postgraduate education

The scale for converting the scores of the international certificate of the standardized test GRE into CT scores for a master's program with English as the language of training

International standardized test GRE			Comprehensive testing	
Test sections	Points for the areas of education "Pedagogical Sciences", areas of training "Humanities", "Social Sciences"	Points for the areas of education "Natural Sciences, Mathematics and Statistics", "Information and Communication Technologies", "Engineering, Manufacturing and Construction Industries", areas of training "Business and Management"	Test types	Points
Quantitative Reasoning	Not less than 155 points	Not less than 160 points	Test to determine readiness for training	30
			Test for the profile of a group of educational programs	70

Annex 4
to the Model Rules
for admission to
training in educational
organizations implementing
educational programs of
postgraduate education

The scale for converting points of the international certificate of the standardized GMAT test into CT scores for a magistracy with Kazakh or Russian language of training

International Standardized GMAT Test		Comprehensive testing	

Test sections	Points for the direction of training "Business and Management"	Test types	Points
Quantitative Reasoning	Not less than 40 points	Test to determine readiness for training	30
Integrated reasoning	Not less than 4 points	Test for the profile of a group of educational programs	70
Verbal reasoning	Not less than 20 points	Foreign language test	50
Analytical Writing	Not less than 3 points		

Appendix 5
to the Model rules for
admission to education in
educational organizations
implementing educational
programs of higher education

List of groups of educational programs of doctoral studies

Footnote. Appendix 5 as amended by Order No. 388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 (shall be enforced after the date of its first official publication)

Code of the educational program group	Name of groups of educational programs of doctoral studies
D001	Pedagogy and psychology
D002	Preschool education
D003	Training of teachers without subject specialization
D004	Training of teachers of basic military training
D005	Training of teachers of physical education
D006	Training of music teachers
D007	Training of teachers of art, graphics and design
D008	Training of professional education teachers
D009	Fundamentals of law and economics
D010	Training of teachers of mathematics
D011	Training of teachers of physics
D012	Training of informatics teachers
D013	Training of chemistry teachers
D014	Training of biology teachers
D015	Training of geography teachers
D016	Training of history teachers
D017	Training of teachers of the Kazakh language and literature
D018	Training of teachers of Russian language and literature
D019	Training of foreign language teachers

D020	Training of professionals in social pedagogy and self-knowledge
D021	Special pedagogy
D022	Musicology
D023	Instrumental performance
D024	Vocal art
D025	Traditional music art
D026	Composition
D027	Conducting
D028	Directing
D029	Theatrical art
D030	Variety art
D031	Choreography
D032	Audiovisual arts and media production
D033	Art
D034	Art history
D035	Fashion, design
D036	Printing art
D037	Art management
D050	Philosophy and ethics
D051	Religion and theology
D052	Islamic studies
D053	History and archeology
D054	Turkology
D055	Oriental studies
D056	Translation studies, simultaneous translation
D057	Linguistics
D058	Literature
D059	Foreign philology
D060	Philology
D061	Sociology
D062	Culturology
D063	Political science and conflictology
D064	International relationships
D065	Regional studies
D066	Psychology
D067	Journalism and reporting
D068	Public relations
D069	Librarianship, Information processing and archiving
D070	Economics
D071	State and local government
D072	Management and administration

D073	Audit and taxation
D074	Finances, banking and insurance
D075	Marketing and advertising
D076	Labor skills
D077	Assessment
D078	Law
D079	Forensics
D080	Biology
D081	Genetics
D082	Biotechnology
D083	Geobotany
D084	Geography
D085	Hydrology
D086	Meteorology
D087	Environmental protection technology
D088	Hydrogeology and engineering geology
D089	Chemistry
D090	Physics
D091	Seismology
D092	Mathematics and statistics
D093	Mechanics
D094	Information technology
D095	Information security
D096	Communications and communication technology
D097	Chemical engineering and processes
D098	Heat power engineering
D099	Energy and electrical engineering
D100	Automation and control
D101	Materials science and technology of new materials
D102	Robotics and mechatronics
D103	Mechanics and metalworking
D104	Transport, transport equipment and technologies
D105	Aviation engineering and technology
D106	Flight operation of aircraft and engines
D107	Space engineering
D108	Nanomaterials and nanotechnology
D109	Petroleum and ore geophysics
D110	Marine engineering and technology
D210	Transmission network and infrastructure
D310	transport infrastructure facilities
D111	Food production
D112	Woodworking technology (by areas of application)

D113	Material processing technology
D114	Textiles: clothing, footwear and leather articles
D115	Petroleum engineering
D116	Mining engineering
D117	Metallurgical engineering
D118	Mineral processing
D119	Pharmaceutical production technology
D120	Mine surveying
D121	Geology
D122	Architecture
D123	Geodesy
D124	Building
D125	Production of building materials, products and structures
D126	Transport construction
D127	Engineering systems and networks
D128	Land management
D129	Hydraulic engineering
D130	Standardization, certification and metrology (by areas of application) (by branches)
D131	Plant growing
D132	Livestock breeding
D133	Forestry
D134	Fishery
D135	Energy supply for agriculture
D136	Motor vehicles
D137	Water resources and water use
D138	Veterinary
D139	Public health
D140	Pharmacy
D141	Medicine
D142	Social work
D143	Tourism
D144	Leisure
D145	Restaurant and hotel business
D146	Sanitary and preventive measures
D147	Transport services
D148	Logistics by industry
D149	Law enforcement activity
D150	Fire safety
D151	Nursing care

Annex 6
to the Model Rules
for admission to
training in educational
organizations implementing
educational programs of
postgraduate education

The scale for converting the scores of the international standardized test GRE certificate to the scores of the entrance examination for doctoral studies

International standardized test GRE			Entry examinations	
Test sections	Points for the areas of education "Natural Sciences, Mathematics and Statistics", "Information and Pedagogical Sciences", areas of training "Technologies", "Engineering, Manufacturing and Construction Industries", areas of training "Business and Management"	Points for the areas of education "Natural Sciences, Mathematics and Statistics", "Information and Pedagogical Sciences", areas of training "Technologies", "Engineering, Manufacturing and Construction Industries", areas of training "Business and Management"		Points
Quantitative Reasoning	Not less than 159 points	Not less than 164 points	Entrance examination for the profile of the group of educational programs	100
Verbal Reasoning	Not less than 149 points	Not less than 145 points	International certificate confirming proficiency in a foreign language in accordance with the common European competences (standards) of proficiency in a foreign language.	100
Analytical Writing	Not less than 3 points	Not less than 2 points		

Annex 7
to the Model Rules
for admission to
training in educational
organizations implementing
educational programs of
postgraduate education

The scale of a 150-point grading system for comprehensive testing for master's degree programs with Kazakh or Russian as the language of training

Footnote. Annex 7 - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated June 08, 2020 No. 237 (shall come into effect after the day of its first official publication).

Test types	Form of tasks	Test language	Number of tests	Points
Foreign language test *	Listening Lexical and grammatical test Reading	English/German/ French	50	50
Test to determine readiness for training	with a choice of one correct answer	Kazakh/Russian	30	30
Test for the profile of a group of educational programs **	with a choice of one correct answer	Kazakh/Russian	30	30
	with a choice of one or more correct answers	Kazakh/Russian	20	40
Total			130	150

* for admission to the magistracy in groups of educational programs that require knowledge of the Arabic language, an entrance examination in the Arabic language shall be taken.

** for admission to the magistracy in groups of educational programs requiring creative preparation, creative examinations shall be taken.

Appendix 7-1
to the Model rules for
admission to education in
educational organizations
implementing educational
programs of higher education

Scale of 100-point grading system for comprehensive testing in a specialized master's program with Kazakh or Russian as the language of training

Footnote. Model Rules have been supplemented by Appendix 7-1 in accordance with Order No.388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021(effective after the date of its first official publication)

Types of tests	Form of assignments	Language of the test	Number of tests	Points
Training preparedness test	with a choice of one correct answer	Kazakh/Russian	30	30
Test on the profile of a group of educational programs	with a choice of one correct answer	Kazakh/Russian	30	30
	with a choice of one or more correct answers	Kazakh/Russian	20	40
Total			80	100

Annex 8
to the Model Rules
for admission to

training in educational
organizations implementing
educational programs of
postgraduate education

100-point grading system scale for CT in master's programs with English as the language of training

Footnote. Annex 8 as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 12.08.2019 No. 358 (shall come into effect after the day of its first official publication).

Test types	Form of tasks	Test language	Number of tests	Points
Test to determine readiness for training	with a choice of one correct answer	Kazakh/Russian/English	30	30
Test for the profile of a group of educational programs	with a choice of one correct answer	English	30	30
	with a choice of one or more correct answers	English	20	40
Total			80	100

Appendix 9
to the Model rules for
admission to education in
educational organizations
implementing educational
programs of higher education

Scale of 100-point grading system for admission to doctoral program

Footnote. Model Rules have been supplemented by Appendix 9 in accordance with Order No.241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

Types of test	Points
Essay	20
Doctoral study preparedness test	30
Exam on the profile of educational program group	50
total	100

Appendix 10
to the Model rules for
admission to education in
educational organizations
implementing educational
programs of higher education

Report on discovered prohibited items at the entry to enrollment exam for doctoral program in computer format

Footnote. Model Rules have been supplemented by Appendix 10 in accordance with Order No.388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021(effective after the date of its first official publication)

(code) (name of the organization)

Date " _____ " _____ 202 _____

Time " _____ " hr " _____ " min

Administrator of enrollment exam

(Full name)

Supervisor

(Full name)

Applicant: Full name _____, IIN _____

at the entry was found to have:

(discovered item (name, brand, quantity)

which is in violation of paragraph 20-3 of the Model Rules for admission to education in educational organizations implementing educational programs of postgraduate education.

Given this fact, it was decided to:

Expel the applicant from the room and deny his admission to the enrollment exam

(Full name)

Report read and understood:

(signature and full name of the applicant)

(signature and full name of the enrollment exam administrator)

(signature and full name of the supervisor)

Seal

Date _____

Appendix 11
to the Model rules for
admission to education in
educational organizations
implementing educational
programs of higher education

Report on discovered put-up person at the entry to enrollment exam for doctoral program in computer format

Footnote. Model Rules have been supplemented by Appendix 11 in accordance with Order No.388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021(effective after the date of its first official publication)

(code) (name of the organization)

Date " _____ " _____ 20 _____

Time " _____ " hr " _____ " min

Administrator of enrollment exam

(Full name)

Supervisor

(Full name)

Fact was revealed the of attempted entrance into the premises of Mr/Ms

(Full name)

Instead of applicant

(Full name, IIN)

which is in violation of paragraph 20-3 of the Model Rules for admission to education in educational organizations implementing educational programs of postgraduate education. Given this fact, it was decided to:

Expel the applicant from the premises and deny him admission to the enrollment exam

(Full name)

Report read and understood:

(signature and full name of the applicant-put-up person)

(signature and full name of the enrollment exam administrator)

(signature and full name of the supervisor)

Seal

Date _____

admission to education in
educational organizations
implementing educational
programs of higher education

Report on discovered prohibited items during enrollment exam for doctoral program in computer format and expulsion from the room of the applicant who violated the rules of conduct in the classroom

Footnote. Model Rules have been supplemented by Appendix 12 in accordance with Order No.388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021(effective after the date of its first official publication)

(code) (name of the organization)
Date " _____ " _____ 20 ____
Time " _____ " hr " _____ " min
Administrator of enrollment exam

(Full name)
Supervisor

(Full name)
Applicant: Full name _____,
IIN _____ classroom No _____, seat No _____
was discovered to hold during enrollment exam

(name (brand, quantity) of discovered item)
which is in violation of paragraph 20-4 of the Model Rules for admission to education in educational organizations implementing educational programs of postgraduate education. Given this fact, it was decided to expel him from room No _____ and annul enrollment exam results of the applicant:

(Full name)
Report read and understood:

(signature and full name of the applicant)

(signature and full name of the enrollment exam administrator)

(signature and full name of the supervisor)

Seal

Date: _____

Appendix 13
to the Model rules for
admission to education in
educational organizations
implementing educational
programs of higher education

Report on discovered put-up person during enrollment exam for doctoral program in computer format

Footnote. Model Rules have been supplemented by Appendix 13 in accordance with Order No.388 of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021(effective after the date of its first official publication)

(code and name of the organization)

Date " _____ " _____ 20 _____

Time " _____ " hr " _____ " min

Administrator of enrollment exam

(Full name)

Supervisor

(Full name)

Fact was revealed of an attempt to take enrollment exam instead of applicant

(Full name, IIN)

by Mr/MS

(Full name)

which is in violation of paragraph 20-4 of the Model Rules for admission to education in educational organizations implementing educational programs of postgraduate education.

Given this fact, it was decided to expel him from room No_____ and annul enrollment exam results of the applicant:

—

(Full name)

Report read and understood:

(signature and full name of the applicant-put-up person)

(signature and full name of the enrollment exam administrator)

(signature and full name of the supervisor)

Seal

Date: _____